

Additional Information Regarding Vendors Performing Work in Replacement of State Employees

This document contains copies of purchase order contracts obtained by OMB by which a nongovernmental person or entity agrees with any department, commission, board, council, agency, or public corporation to provide services, valued at one hundred fifty thousand dollars (\$150,000) or more, which are substantially similar to and in replacement of work normally performed by an employee of the department, commission, board, council, agency or public corporation. For additional supporting contract documents, you may submit a public records request to the Department of Administration in accordance with the Rhode Island Access to Public Records Act (“APRA”), R.I. Gen. Laws § 38-2-1 *et seq.* APRA forms, procedures and other information for the Department of Administration are available at <http://www.admin.ri.gov/publicrecords/index.php>.

Fiscal Year: FY19

Agency: Department of Business Regulation

Vendor Name: RHODE ISLAND PARENT INFORMATION NETWORK INC

Total Amount Paid to Vendor for Services: \$493,147.34

Summary of Services Rendered to Agency:

Identifying Code	Service Type	Description	Amount	Notes
PO 3486795	Management Consultants		\$435,054.45	
PO 3633321	Management Consultants		\$58,092.89	

Note: Some of the above payments may have been made under the terms of a master price agreement (MPA). MPAs are solicited as requests for proposals or requests for quotes and may have cap limits for pricing and cap limits for project cost. MPAs provide agencies with access to qualified vendors, expedited process, and opportunities for mini-bids. Such purchases are made directly under the MPA and do not require a separate and unique contract. All MPAs are public and can be viewed at <http://www.purchasing.ri.gov/MPA/MPASearch.aspx>.

Contents:

Item Number	Document ID	Description	Notes
Item 1	PO 3486795	Purchase Order contract	
Item 2	PO 3633321	Purchase Order contract	

ITEM 1

Notice of Contract Purchase Agreement



State Of Rhode Island and Providence Plantations
Department of Administration
Division of Purchases
One Capitol Hill
Providence, RI 02908-5860

V E N D O R	RHODE ISLAND PARENT INFORMATION NETWORK INC 300 JEFFERSON BLVD STE 300 WARWICK, RI 02888-3860 United States
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CONSUMER ASSISTANCE AND RESOURCE SERVICES - OFFICE OF THE HEALTH INSURANCE COMMISSIONER	
Award Number	3486795
Revision Number	2
Effective Period	26-SEP-2016 - 30-JUN-2019
Approved PO Date	24-JAN-2018
Vendor Number	612-iSupplier

S H I P T O	DBR-OFFICE OF THE HEALTH INSURANCE COMMISSIONER 1511 PONTIAC AVENUE BLDG 69-1 CRANSTON, RI 02920 United States
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Type of Requisition	SOLE SOURCE / CRITICAL EXP
Requisition Number	1480595
Change Order Requisition Number	OHIC
Solicitation Number	3486795
Freight	Paid
Payment Terms	NET 30
Buyer	Francis, David -
Requester Name	Metivier, Alyssa R
Work Telephone	401-462-1677

This Purchase Order is issued pursuant to and in accordance with the terms and conditions of the solicitation and applicable federal, state, and local law, including the State of Rhode Island's purchasing regulations, available at www.purchasing.ri.gov.

CHANGE TO PO #3486795:

ORIGINAL CONTRACT VALUE: \$1,230,250.00
 INCREASE AMENDMENT #1: \$180,000.00
 REVISED CONTROL VALUE: \$1,410,250.00
 INCREASE AMENDMENT #2: \$17,500.00
 REVISED CONTROL VALUE: \$1,427,750.00

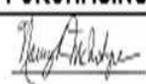
INCREASING FUNDS PER THE ATTACHED AGREEMENT AMENDMENT #2 DATED 11/03/17.

CONTACT PERSON:
 ALYSSA METIVIER
 401-462-1677

INVOICE TO

The State of Rhode Island accepts electronic invoices via its supplier portal. To register and submit electronic invoices, visit the supplier portal at <http://controller.admin.ri.gov/iSupplier/isup/index.php>

To submit paper invoices, mail to: Department of Administration Controller, One Capitol Hill, 4th Floor, Providence 02908.

STATE PURCHASING AGENT
 Nancy R. McIntyre

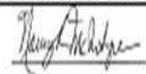
Reference Documents: 3486795 11-7-17.pdf

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STATE PURCHASING AGENT



Nancy R. McIntyre

AMENDMENT #2

To Agreement Between
State of Rhode Island Office of the Health Insurance Commissioner ("OHIC")
And
Rhode Island Parent Information Network ("RIPIN" or "Contractor")

Preamble

On or about August 31, 2016, OHIC and RIPIN entered into an agreement for health insurance consumer assistance and resource services. On or about May 22, 2017, OHIC and RIPIN amended the Agreement by executing an Amendment #1 (the Aug. 31, 2016 agreement as amended by Amendment #1 referred to as "the Agreement"). The parties wish to amend that Agreement to alter the budget for contract year 2 (State Fiscal Year 2018).

Amendment

The parties hereby agree that the SFY 2018 portion of Addendum B of the Agreement (Budget) shall be superseded and replaced with respect to SFY 2018 by Addendum B attached to this Amendment #2.

As was the case with the Agreement, the budget numbers are maximums. As described in paragraph 6 of Addendum D of the Agreement, all obligations of the State, including the continuance of payments hereunder, are contingent upon the availability and continued appropriation of funds. Addendum D, including paragraph 6, also provides for a process for the parties to follow should insufficient funds be made available.

IN WITNESS HEREOF, the parties hereto have hereunder set their hands as of the dates written and this Amendment made legally binding upon the issuance of a valid amended Purchase Order by the State of Rhode Island as follows:

Marie Ganim 11/3/2017
Marie Ganim, Commissioner DATE
Office of the Health Insurance Commissioner

Stephen Brunero 11/2/17
Stephen Brunero, Executive Director DATE
Rhode Island Parent Information Network

[Handwritten mark]

Addendum B – State Fiscal Year 2018 revised budget

State Fiscal Year 2018 (July 1, 2017 – June 30, 2018)		
Line Item	Amount	Description
Personnel & Fringe	\$ 406,892	<ul style="list-style-type: none"> • For consumer assistance, supports 7.41 FTEs total of front-line peer support specialists, call center manager, attorney / health policy analyst, and call center supervisor • Includes one additional full FTE to support the new duties added by Amendment 1. • Includes \$20,162 in Rate Review Cycle III federal funds that must be spent by November 25, 2017. Rest of funds available for whole fiscal year.
Other Direct	\$ 57,644	<ul style="list-style-type: none"> • Occupancy (Rent / Utilities / Telephony / Licensing) • Consultant • Equipment • Outreach, materials, local travel, supplies • Includes \$8,000 in Rate Review Cycle III federal funds that must be spent by Nov. 25, 2017. Rest of funds available for whole fiscal year.
Indirect / Overhead	\$ 67,964	<ul style="list-style-type: none"> • 15.4% of total other direct costs, at most recently federally-approved overhead rate. (Overhead rate subject to change based on periodic federal approval process. If the federally-approved overhead rate is reduced, this corresponding budget amounts will be reduced accordingly, and contractor may re-allocate the saved funds to other line items as described below.) • Includes, e.g., executive leadership, HR, Finance, IT support • Includes \$4,338 in Rate Review Cycle III federal funds that must be spent by Nov. 25, 2017. Rest of funds available for whole fiscal year.
TOTAL	\$ 532,500	<ul style="list-style-type: none"> • Total expenditure under this Agreement shall not exceed these amounts in each fiscal year as listed. Contractor may re-allocate up to 10% of total budget between line items as needed. • In event of insufficient funding available in any fiscal year, Parties will follow procedure outlined at Addendum D, para 6. • Includes \$32,500 in Federal Rate Review Cycle III federal funds that must be spent by Nov. 25, 2017. Rest of funds available for whole fiscal year. • Includes \$75,000 to support new duties added by Amendment #1.

ITEM 2

Notice of Contract Purchase Agreement



**State Of Rhode Island and Providence Plantations
 Department of Administration
 Division of Purchases
 One Capitol Hill
 Providence, RI 02908-5860**

V E N D O R	RHODE ISLAND PARENT INFORMATION NETWORK INC 300 JEFFERSON BLVD STE 300 WARWICK, RI 02888-3860 United States
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RIREACH June 2019 Invoice - OHIC-6302019	
Award Number	3633321
Revision Number	0
Effective Period	-
Approved PO Date	11-JUL-2019
Vendor Number	612-iSupplier

S H I P T O	DBR-OFFICE OF THE HEALTH INSURANCE COMMISSIONER 1511 PONTIAC AVENUE BLDG 69-1 CRANSTON, RI 02920 United States
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Type of Requisition	
Requisition Number	1617690
Change Order Requisition Number	WAS 3486795
Solicitation Number	
Freight	Paid
Payment Terms	NET 30
Buyer	- - Autocreate, *
Requester Name	Metivier, Alyssa R
Work Telephone	401-462-1677

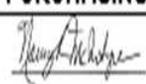
This Purchase Order is issued pursuant to and in accordance with the terms and conditions of the solicitation and applicable federal, state, and local law, including the State of Rhode Island's purchasing regulations, available at www.purchasing.ri.gov.

PO 3633321 FOR OUTSTANDING INVOICES FOR SERVICES PROVIDED PRIOR TO JUNE 30, 2019.

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 Nancy R. McIntyre