

Additional Information Regarding Vendors Performing Work in Replacement of State Employees

This document contains copies of purchase order contracts obtained by OMB by which a nongovernmental person or entity agrees with any department, commission, board, council, agency, or public corporation to provide services, valued at one hundred fifty thousand dollars (\$150,000) or more, which are substantially similar to and in replacement of work normally performed by an employee of the department, commission, board, council, agency or public corporation. For additional supporting contract documents, you may submit a public records request to the Department of Administration in accordance with the Rhode Island Access to Public Records Act (“APRA”), R.I. Gen. Laws § 38-2-1 *et seq.* APRA forms, procedures and other information for the Department of Administration are available at <http://www.admin.ri.gov/publicrecords/index.php>.

Fiscal Year: FY19

Agency: Department of Children, Youth and Families

Vendor Name: PUBLIC CONSULTING GROUP LLC

Total Amount Paid to Vendor for Services: \$853,991.66

Summary of Services Rendered to Agency:

Identifying Code	Service Type	Description	Amount	Notes
PO 3253588	Financial Services: Other		\$462,712.55	
PO 3547038	Financial Services: Other		\$391,279.11	

Note: Some of the above payments may have been made under the terms of a master price agreement (MPA). MPAs are solicited as requests for proposals or requests for quotes and may have cap limits for pricing and cap limits for project cost. MPAs provide agencies with access to qualified vendors, expedited process, and opportunities for mini-bids. Such purchases are made directly under the MPA and do not require a separate and unique contract. All MPAs are public and can be viewed at <http://www.purchasing.ri.gov/MPA/MPASearch.aspx>.

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Item 1	PO 3253588	Purchase Order contract	
Item 2	PO 3547038	Purchase Order contract	

ITEM 1

Notice of Contract Purchase Agreement



State Of Rhode Island and Providence Plantations
Department of Administration
Division of Purchases
One Capitol Hill
Providence, RI 02908-5860

V E N D O R	PUBLIC CONSULTING GROUP INC 148 STATE ST 10TH FLR BOSTON, MA 02109 United States
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COST ALLOCATION PLAN/FEDERAL REVENUE ENHANCEMENT/QUALITY ASSURANCE - DCYF	
Award Number	3253588
Revision Number	11
Effective Period	01-NOV-2011 - 30-JUN-2019
Approved PO Date	23-AUG-2017
Vendor Number	1233-iSupplier

S H I P T O	DCYF MANAGEMENT & BUDGET 101 FRIENDSHIP ST, 4TH FLOOR PROVIDENCE, RI 02903 United States
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Type of Requisition	ARCH, ENG & CONSULT
Requisition Number	1222177
Change Order Requisition Number	18079JLG0008
Solicitation Number	7448552
Freight	Paid
Payment Terms	NET 30
Buyer	Francis, David -
Requester Name	Brouillard, Lisa J
Work Telephone	401-782-3700

This Purchase Order is issued pursuant to and in accordance with the terms and conditions of the solicitation and applicable federal, state, and local law, including the State of Rhode Island's purchasing regulations, available at www.purchasing.ri.gov.

CHANGE TO PO #3253588:

CHANGE EFFECTIVE PERIOD:

FROM: 11/01/11 - 08/31/17

TO: 11/01/11 - 06/30/19

LINES ADDED TO REFLECT DATE CHANGE.

ORIGINAL CONTRACT VALUE: \$3,265,516.00

INCREASE CONTROL VALUE: 51,537.00

REVISED CONTROL VALUE: \$3,317,053.00

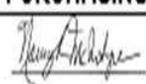
INCREASE CONTROL VALUE: 67,246.00

REVISED CONTROL VALUE: \$3,384,299.00

INVOICE TO

The State of Rhode Island accepts electronic invoices via its supplier portal. To register and submit electronic invoices, visit the supplier portal at <http://controller.admin.ri.gov/iSupplier/isup/index.php>

To submit paper invoices, mail to: Department of Administration Controller, One Capitol Hill, 4th Floor, Providence 02908.

STATE PURCHASING AGENT
 Nancy R. McIntyre

INCREASE CONTROL VALUE: 96,991.00
 REVISED CONTROL VALUE: \$3,481,290.00
 INCREASE CONTROL VALUE: 84,867.00
 REVISED CONTROL VALUE: \$3,566,157.00
 INCREASE CONTROL VALUE: 368,849.00
 REVISED CONTROL VALUE: \$3,935,006.00
 INCREASE CONTROL VALUE: 875,214.00
 REVISED CONTROL VALUE: \$4,810,220.00

INCREASING FUNDS AND EXTENDING DATES PER THE ATTACHED AGREEMENT ADDENDUM I, II AND III DATED 07/21/17.

CONTACT PERSON:
 JESSICA GONSALVES
 (401) 528-3634

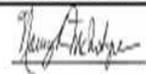
Reference Documents: 3253588 8-10-17.pdf

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STATE PURCHASING AGENT



Nancy R. McIntyre

ADDENDUM I
Program Scope of Work

Public Consulting Group, Inc.

The Department of Children, Youth and Families (DEPARTMENT) is a Title IV-E agency as identified by the Social Security Act and as such is required by federal law to have a cost allocation plan to allocate costs to all of its programs including Title IV-E. A key component of this process is the Random Moment in Time Study (RMTS) to allocate the costs of case workers. Determining IV-E eligibility for children entering foster care is also a federal requirement, for which quality control measures are federally required.

The purpose and function of this contract amendment to the executed contract in response to RFP #7448552 – Cost Allocation Plan/Federal Revenue Enhancement/Quality Assurance is to purchase the services of the Public Consulting Group, Inc. (PROVIDER) to provide the following:

1. **Cost Allocation Plan** – The PROVIDER will complete activities associated with the DEPARTMENT'S cost allocation plan (CAP), including all related documents, by December 31, 2017 through quarter ending September 30, 2017. The PROVIDER will maintain quality control efforts related to the CAP. The PROVIDER will prepare CAP amendments as required in 45 CFR 95.507. The PROVIDER will assist the DEPARTMENT as necessary with the negotiation that may be required with the Division of Cost Allocation (DCA) relative to any plan amendments that have been submitted up until December 31, 2017. The PROVIDER will perform duties associated with the organizational review for the periods that cover Q1 2018 (CAP due approximately November 15, 2017). The PROVIDER will ensure all necessary data collection and processing to support the DEPARTMENT's federal reporting for title IV-E claims on the CB-496 form. The AlloCAP™ system is owned by the PROVIDER and the DEPARTMENT has a licensed version of it. All internal code and querying capabilities are the ownership of solely the PROVIDER.
2. **Random Moment Time Study** – The PROVIDER will administer a RMTS process for the DEPARTMENT which will include the generation of samples and the provision of support for both Family Support Unit (FSU)/Child Protective Investigator (CPI), and Child Placing Agency (CPA) time studies (two separate study processes) through December 31, 2017. The PROVIDER will provide the results of the prior period RMTS for quarters ending 9/30/2017 and 12/31/2017 for use in the CAP prepared for quarters ending 9/30/2017 and 12/31/2017. The PROVIDER will provide the results of the 12/31/2017 RMTS no later than January 15, 2017 (data is not available until after the

close of the quarter). Any additional time studies or time study trainings will necessitate an amendment to this contract. The EasyRMTS™ system will be used to complete the RMTS. This system is owned by the PROVIDER and the DEPARTMENT has a licensed version of it. All internal code and querying capabilities are the ownership of solely the PROVIDER.

- 3. Provide Quality Assurance Review for Title IV-E, Update Process Documentation and Manage Ongoing Eligibility Determination** – The PROVIDER will maintain a quality control process and ongoing management of compliance of eligibility determination procedures for the Title IV-E foster care program. The PROVIDER will work with the DEPARTMENT to implement and maintain new processes for the Title IV-E eligibility and compliance determinations for adoption and guardianship assistance.

The quality control process will require the PROVIDER staff to work on-site within the DEPARTMENT at specified periods each month to review eligibility determinations submitted through June 30, 2019, supported off-site by project leadership and technical advisors. It is expected that PROVIDER staff will have sample of cases reviewed at a pre-determined percentage, currently between 30-35%. For Adoption Assistance and Guardianship quality control it is anticipated that roughly 5-10 cases per month per program would require review from the PROVIDER staff. Should these estimates change, the budget may be renegotiated.

- 4. Conduct an Annual Residential Time Study** – The PROVIDER will conduct an annual residential time study training to contracted residential providers and develop time study percentages based on Treatment, Room and Board, and Education activities for the DEPARTMENT to use to claim the appropriate allowable costs. The work includes conducting time study trainings and a two-week annual time study; form collection and data entry; and results preparation and packaging. The PROVIDER will perform these activities to administer the time study and develop allowable percentages in calendar year 2018 to determine FY 2018 results and calendar year 2019 to determine FY 2019 results for the DEPARTMENT through June 30, 2019.

RHODE ISLAND
DEPARTMENT OF
CHILDREN, YOUTH AND FAMILIES

ADDENDUM II
BUDGET

Period of Performance: From: 9/1/2017 To: 6/30/2019
 Agency: Public Consulting Group, Inc. Date: 7/31/2017
 Address: 148 State Street, Boston, MA 02109 Telephone: (617) 426-2026
 Program: RMTS, Cost Allocation, Quality Efforts, RTS FEIN: 04-2942913

Cost Category	Amount
Direct Program Costs	
Personnel	
Fringe Benefits	
Consultants	875,214
In-State Travel	
Out-of-State Travel	
Printing	
Supplies	
Equipment	
Education Materials	
Other	
Total Direct Charges:	
Indirect Charges	
Total Request	\$875.214

See attached Personnel and Budget Worksheets

ADDENDUM III
Payments and Reports Schedule

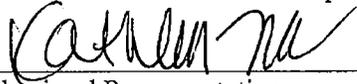
This contract amendment to the executed contract in response to RFP #7448552 – Cost Allocation Plan/Federal Revenue Enhancement/Quality Assurance made and entered into by the Rhode Island Department of Children, Youth and Families (DEPARTMENT) and Public Consulting Group, Inc. (PROVIDER) for Random Moment Time Study (RMTS), Cost Allocation Plan, IV-E Quality Control Efforts, and Residential Time Study budgeted for a total of \$875,214.

Paragraph 1. In consideration of the services outlined in this Scope of Work to be provided in this Contract, expenses incurred as a direct result of this program shall be reimbursed up to a maximum \$875,214. If additional consulting work is requested by the DEPARTMENT, the budget and contract will be renegotiated. **Payment to the PROVIDER for administration of the above services will be made promptly after the PROVIDER submits an invoice by the 10th day of every month to the Chief Financial Officer, Division of Management and Budget, 101 Friendship Street, 4th Floor, Providence, RI 02903.**

Paragraph 2. The PROVIDER will ensure that the scope of its audit report for all expenditures related to the services provided is in accordance with Generally Accepted Government Auditing Standards (“GAGAS”), and that the audit period coincides with the DEPARTMENT’s State fiscal year which is the period between July 1 and June 30.

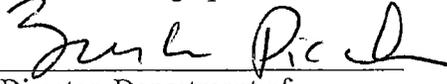
Paragraph 3. Performance and Evaluation Reporting – The PROVIDER will submit all reports to the DEPARTMENT’s Chief Financial Officer by June 30, 2019. The RMTS results for the quarter ending December 31, 2017 will be provided by January 15, 2018 as data is unavailable before December 31, 2017.

Paragraph 4. The PROVIDER will submit a monthly invoice for payment which will include performance-based data submissions – specific to the following service related activities: The PROVIDER will submit quarterly reports as identified in Paragraph 3 of ADDENDUM I.



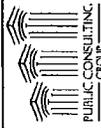
Authorized Representative

7/17/17
Date



Director, Department of
Children, Youth and Families

7/21/17
Date



PUBLIC CONSULTING GROUP, INC.

State of Rhode Island
Department of Children, Youth, and Families

DCYF September 2017-June 2019 Budget by Major Task					
Task	Proposed Budgeted Cost	Proposed Budgeted Hours	Notes		
I					
Cost Allocation - Q1 FY18					
101 Cost Allocation Preparation and Reporting for Q1 FY18	\$27,732	166	Assumes cost of preparing quarterly CAPs and conducting re-runs for quarterly CAPs. Assumes consulting for CAP amendment preparations due to programmatic changes and reorganizations within DCYF.		
102 Reruns/Adjustments for Q1 GY18	\$12,068	68			
Subtotal	\$39,800	234			
II					
FSU & CPI and CPA Random Moment Time Study Sept- Dec 2017					
201 RMTS Monthly Sample Generation and Report Generation	\$10,434	66	Includes operation and reports for September - December 2017 data (does not include sample generation for January 1, 2018).		
Subtotal	\$10,434	66	Based on approved hours for FY17 Q1 & Q2.		
III					
Residential Time Study: FY 18 and FY 19					
301 Time Study Planning and Preparation	\$59,450	185	Includes consulting hours related to Rehab Option and proper time study administration for FY 18 and FY 19		
302 Time Study Operation	\$56,150	158	Includes the hours and costs of breaking time study out into two groups (existing vendors and new vendors) and training efforts for both groups for FY 18 and FY 19		
303 Data Entry, Analysis, and Final Results Preparation	\$70,700	273	Includes consulting hours related to Rehab Option and proper time study results preparation for FY 18 and FY 19		
Subtotal	\$186,300	617			
IV					
Title IV-E QC - FY18 and FY19					
401 Monthly Title IV-E Foster Care QC	\$208,095	780	PCG to conduct QC of 30% of foster care monthly determinations and 20% of redeterminations for experienced ETs and 100% for any new ETs. In consultation with DCYF, this QC will include a focused review of high risk areas based on trends identified in QC results. PCG to provide report of findings regarding any critical and procedural errors and providing technical assistance. For FY 18 and FY 19		
402 Monthly Title IV-E Adoption QC	\$34,683	130	For Adoption Assistance quality control it is anticipated that roughly 5-10 cases per month would require review. For FY 18 and FY 19		
403 Monthly Title IV-E GAP QC	\$34,683	130	For Guardianship Assistance quality control it is anticipated that roughly 5-10 cases per month would require review. For FY 18 and FY 19		
Subtotal	\$277,460	1,040			
V					
Other Consulting Opportunities- FY 18 and FY 19					
501 Deprivation (indigency reports, DOR data, RICHIST)					
Review alternative methods to verify income/assets/financial					
Document findings and develop rev estimate for FY 18					
Determine process to turn on and develop larger review for all non-eligible cases that fall financial need due to lack of documentation					
502 Wayward Case review	\$65,880	360	Review a sample of non-eligible cases to determine review impact. Work with DCYF to find alternative methods and explore "self-declared" income for ongoing determinations. Utilize indigency reports, case notes in RICHIST, data from other RI agencies and looking at creating income/assets questions for social workers to fill out on assessment forms going forward. Work anticipated in FY18		
Work with DCYF to set up conversation with the courts and other key stakeholders to talk through the current process to identify any gaps and barriers					
Develop training materials and recommendation for collaboration with the court to improve IV-E revenue	\$38,440	200	Prepare materials for courts and DCYF on IV-E opportunities around wayward docs, revenue estimates, and QC of cases. Work anticipated in FY18		
503 Provide Consultation or revenue enhancement efforts	\$256,900	1,420	Consultative services around areas such as: revenue opportunities for claiming new foster care providers, child welfare finance reform, waiver claiming/any necessary capped allocation negotiation, planning for ending of the waiver, or as agreed upon with DCYF. Work anticipated in FY18 and FY 19.		
Subtotal	\$361,220	1,980			
	\$875,214	4,957			

Projects	Proposed Budget	Services/Tasks
CAP	\$ 39,800	Quarterly CAP administration, including amendments and negotiation and switch to web-based software, lead agency cost allocation plan administration, review of all cost reports from private and lead agencies, quality control, and review of the CB-496 submissions. Work anticipated in Q1 FY18.
RMTS	\$ 10,434	Quarterly RMTS administration and hosting fees for both the FSU and CPA time studies; also includes provision of 16 onsite refresher training for ALL PARTICIPANTS (expenses include hosting). Work anticipated September 2017-December 2018.
Resi Time Study	\$ 186,300	Annual, two-week Residential Services time study, including training participants, semi annual report, and results; assumes potential for two time studies to support new vendor contracting. Work anticipated in FY18 and FY 19.
IV-E Quality Control	\$ 277,460	On-site quality control work for Foster Care, Adoption, and Guardianship eligibility determinations. Work anticipated in FY18 and FY 19.
Consulting Services- IV-E	\$ 104,320	Determine ways to increase the eligibility rate with a focus on using other documentation for financial need and opportunities to add CTW/RE language to wayward removal orders. Work anticipated in FY 18.
Other Consulting Services	\$ 256,900	Consultative services around areas such as: revenue opportunities for claiming new foster care providers, child welfare finance reform, waiver claiming/any necessary capped allocation negotiation, planning for ending of the waiver, or as agreed upon with DCYF. Work anticipated in FY18 and FY 19.
Total	\$ 875,214	

Q1 FY 18

STAFF	HOURS	RATE	DCYF TOTAL
Ferraro	24	\$ 205.00	\$ 4,920
Crowley	70	\$ 205.00	\$ 14,350
Rapp	32	\$ 185.00	\$ 5,920
Miller	100	\$ 105.00	\$ 10,500
Casey	8	\$ 205.00	\$ 1,640
	234		
Hosting			\$ 1,350
Staff Time			\$ 37,330
Expenses			\$ 1,120
Total			\$ 39,800

*assumes consulting related to CAP amendments and re-runs for each quarterly CAP

*assumes transition to web-based AlloCAP™ within the contract period resulting in hosting fees

September 1, 2017 through December 31, 2017

STAFF	HOURS	RATE	DCYF TOTAL
Ferraro	2	\$ 205.00	\$410
Crowley	8	\$ 205.00	\$1,640
Tedford	4	\$ 185.00	\$740
Cruz	22	\$ 77.00	\$1,694
Miller	30	\$ 105.00	\$3,150
	66		
Staff Time			\$7,634
Hosting			\$2,700
Expenses			\$100
Total			\$10,434

September 1, 2017 through June 30, 2018

STAFF	HOURS	RATE	DCYF TOTAL
Ferraro	60	\$ 205.00	\$12,300
Crowley	90	\$ 205.00	\$18,450
Miller	210	\$ 105.00	\$22,050
Carsky-Bush	180	\$ 185.00	\$33,300
Temporary Staff	100	\$ 55.00	\$4,500
	640		
Staff Time			\$90,600
Expenses			\$2,600
Total			\$93,200

*includes cost for printing time study training and completion materials as well as potential shipping costs.

*includes travel expenses for staff conducting training to support two time study efforts.

July 1, 2018 through June 30, 2019

STAFF	HOURS	RATE	DCYF TOTAL
Ferraro	60	\$ 205.00	\$ 12,300
Crowley	90	\$ 205.00	\$ 18,450
Miller	210	\$ 105.00	\$ 22,050
Carsky-Bush	180	\$ 185.00	\$ 33,300
Temporary Staff	100	\$ 55.00	\$ 4,500
	640		
Staff Time			\$ 90,600
Expenses			\$ 2,600
Total			\$ 93,200

September 1, 2017 through June 30, 2018

STAFF	HOURS	Rate	DCYF TOTAL
Maxcy	60	\$ 205.00	\$12,300
Wampler	80	\$ 185.00	\$14,800
Fils	600	\$ 105.00	\$63,000
Moran	300	\$ 105.00	\$31,500
	1040		
Staff Time			\$121,600
Expenses			\$3,000
Total			\$124,600

* anticipates foster care QC would be 75% of total effort and AA/GAP would be 25%

*anticipates on site time 3 days per week (split between Merancia and Marissa)

July 1, 2018- June 30, 2019

STAFF	HOURS	Rate	DCYF TOTAL
Maxcy	80	\$ 205.00	\$16,400
Wampler	96	\$ 185.00	\$17,760
Fils	750	\$ 105.00	\$78,750
Moran	350	\$ 105.00	\$36,750
	1276		
Staff Time			\$149,660
Expenses			\$3,200
Total			\$152,860

* anticipates foster care QC would be 75% of total effort and AA/GAP would be 25%

*anticipates on site time 3 days per week (split between Merancia and Marissa)

September 1, 2017 through June 30, 2018

Financial

STAFF	HOURS	Rate	DCYF TOTAL
Maxcy	24	\$ 205.00	\$4,920
Ryan	140	\$ 185.00	\$25,900
Wampler	16	\$ 185.00	\$2,960
Fils	40	\$ 105.00	\$4,200
Feliu-Markiewicz	140	\$ 185.00	\$25,900
	360		
Staff Time			\$63,880
Expenses			\$2,000
Total			\$65,880

Wayward

STAFF	HOURS	Rate	DCYF TOTAL
Maxcy	24	\$ 205.00	\$4,920
Ryan	100	\$ 185.00	\$18,500
Wampler	8	\$ 185.00	\$1,480
Fils	8	\$ 105.00	\$840
Feliu-Markiewicz	60	\$ 185.00	\$11,100
	200		
Staff Time			\$36,840
Expenses			\$1,600
Total			\$38,440

September 1, 2017 through June 30, 2018

STAFF	HOURS	Rate	DCYF TOTAL
Maxcy	40	\$ 205.00	\$8,200
Ferraro	16	\$ 205.00	\$3,280
Casey	80	\$ 205.00	\$16,400
Crowley	80	\$ 205.00	\$16,400
Miller	100	\$ 105.00	\$10,500
Priest	40	\$ 185.00	\$7,400
Ryan	280	\$ 185.00	\$51,800
	636		
Staff Time			\$113,980
Expenses			\$1,800
Total			\$115,780

July 1, 2018- June 30, 2019

STAFF	HOURS	Rate	DCYF TOTAL
Maxcy	80	\$ 205.00	\$16,400
Ferraro	24	\$ 205.00	\$4,920
Crowley	80	\$ 205.00	\$16,400
Miller	140	\$ 105.00	\$14,700
Casey	80	\$ 205.00	\$16,400
Priest	80	\$ 185.00	\$14,800
Ryan	300	\$ 185.00	\$55,500
	784		
Staff Time			\$139,120
Expenses			\$2,000
Total			\$141,120

ITEM 2

Notice of Contract Purchase Agreement



State Of Rhode Island and Providence Plantations
Department of Administration
Division of Purchases
One Capitol Hill
Providence, RI 02908-5860

V E N D O R	PUBLIC CONSULTING GROUP INC 148 STATE ST 10TH FLR BOSTON, MA 02109 United States
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Development and Implementation of a Cost Allocation Plan for EOHHS Departments	
Award Number	3547038
Revision Number	5
Effective Period	06-DEC-2017 - 31-DEC-2019
Approved PO Date	08-JUL-2019
Vendor Number	1233-iSupplier

S H I P T O	EOHHS MEDICAL ASSISTANCE HAZARD BUILDING 74 WEST ROAD CRANSTON, RI 02920 United States
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Type of Requisition	*OTHER
Requisition Number	1497274
Change Order Requisition Number	EOHHS19028MRN027
Solicitation Number	7551453
Freight	Paid
Payment Terms	NET 30
Buyer	Francis, David -
Requester Name	Nicotero, Michelle R
Work Telephone	401-462-6850

This Purchase Order is issued pursuant to and in accordance with the terms and conditions of the solicitation and applicable federal, state, and local law, including the State of Rhode Island's purchasing regulations, available at www.purchasing.ri.gov.

CHANGE TO PO #3547038 AGENCY DOC. ID = EOHHS 19028MRN027

CURRENT CONTRACT VALUE: \$1,337,748.00
 INCREASE CONTROL VALUE: \$298,334.00
 REVISED CONTROL VALUE: \$1,636,082.00

PER AGREEMENT AMENDMENT #4.

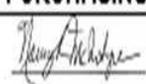
AGENCY CONTACT:
 MICHELLE NICOTERO
 401-462-6850

Reference Documents: 3547038.pdf

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STATE PURCHASING AGENT
 Nancy R. McIntyre

FOURTH AMENDMENT
TO AGREEMENT NO APA-17826,
RFP 7551453
BETWEEN

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
EXECUTIVE OFFICE OF HEALTH AND HUMAN SERVICES AND

PUBLIC CONSULTING GROUP, INC.

THIS AGREEMENT ORIGINALLY ENTERED ON THE FIFTH DAY OF
DECEMBER 2017 IS HEREBY REVISED AS FOLLOWS:

The Executive Office of Health and Human Services (EOHHS or the State) and Public Consulting Group, Inc. (PCG) (collectively, the Parties), hereby enter into this Fourth Amendment to the Agreement on the *28th day of June* 2019, for the purposes of amending the original agreement previously entered into between the Parties on December 5, 2017 (the Agreement).

Whereas, PCG assists the State in the development and implementation of a cost allocation plan for EOHHS and its agencies;

Whereas, the Parties seek to amend the budget terms for this Agreement.

Now Therefore, the Parties to the Agreement, for good and valuable consideration, the receipt of which is hereby acknowledged, agree as follows:

1. PAR. 6. BUDGET

Total payment for services to be provided under this Amendment shall not exceed the total budget as detailed in revised **ADDENDUM II**, attached hereto and incorporated herein by reference. Expenditures exceeding budget line-item categories by ten percent (10%) shall not be authorized unless prior written approval is first obtained pursuant to **PAR.10 – MODIFICATION OF AGREEMENT**, subject to the maximum amount of this Amendment as stated above.

2. TERMS AND CONDITIONS.

All other provisions of the Agreement are hereby ratified and confirmed in all respects and shall remain in full force and effect to the extent not expressly changed by this Amendment.

IN WITNESS WHEREOF, the parties hereto have here under set their hands as of the date first above written and this Agreement made legally binding upon the issuance of a valid Purchase Order by the State of Rhode Island as follows:

STATE OF RHODE ISLAND:



By: ~~LISA VURA-WEIS~~ *Emily Zelman*
Acting Secretary

Deputy

EXECUTIVE OFFICE OF HEALTH &
HUMAN SERVICES

PUBLIC CONSULTING GROUP,
INC.



By: MARC STAUBLEY
Practice Area Director

ADDENDUM II
BUDGET

I. BUDGET NARRATIVE AND ASSUMPTIONS AFFECTING DCYF FEES

Amendment Four adds \$298,334 to previously budgeted funds supporting DCYF for this contract. EOHHS and DCYF must approve all tasks and associated budgets associated with the work under this contract.

The following assumptions are included in the budget changes totaling \$298,334. Should estimates regarding work hours change below, the budget may be negotiated, pending EOHHS and DCYF approval.

- The stated price will be in effect throughout the extension period (January 1, 2019 – December 31, 2019) and will include all efforts outlined below. If the scope needs to be modified further, an updated price will be submitted and the appropriate approvals and/or contract amendment will be secured.

- All hours are based on the following fully loaded rates:

Position Title	Fully Loaded Hourly Rate
Project Manager or PCG Manager	\$310
Associate Manager	\$294
Assistant Project Manager or PCG Senior Consultant	\$268
Senior Operations Manager	\$210
Consultant	\$235
Technical Advisor	\$210
Technical Advisor	\$184
Operations Manager	\$184
Business Analyst	\$173

- The following items are included as part of the proposed budget to support the ability of DCYF to leverage federal reimbursement for activities supporting the Department's operations:
 - Residential Provider Time Study
 - Prepare time study training materials and finalize with DCYF.
 - Meet with DCYF and provider representatives to prepare for the time study.
 - Conduct training to contacted residential providers, including up to four face-to-face trainings and up to four web-ex trainings (for in and out of state providers).
 - Forward electronic materials to all provider sites.
 - Conduct an annual two-week time study by monitoring providers during the time study period.
 - Collect paper time study materials.

- Tabulate and develop time study percentages based on treatment, room and board, education and administration activities for the Department to use to claim for appropriate costs.
 - Provide consultation to the Department in the use of the results.
 - Maintain documentation related to the time study.

- Provide Quality Assurance Review for Title IV-E, Update Process Documentation and Managing Ongoing Eligibility – The Provider will maintain a quality control process and ongoing management of compliance of eligibility determinations for Title IV-E program.
 - Quality Control
 - Work with the Department at specified periods each month to review Title IV-E determinations supported by project leadership and technical advisors.
 - Review 30 percent of foster care monthly determinations and 20 percent of redeterminations for experienced eligibility technicians and 100 percent for any new eligibility technicians.
 - For Adoption and Guardianship Assistance review approximately 5-10 cases per month.
 - In consultation with the Department this quality control will include a focused review of high-risk areas based on identified trends.
 - Provide report of findings regarding any critical and procedural errors and providing technical assistance.

 - Federal Title IV-E Reviews
 - Review 100 percent of eligibility cases determined in the period under review (PUR).
 - Assist the Department in communication and documentation requests from Administration of Children and Families (ACF).
 - Assemble paper audit files for the sample.
 - Assist the Department on-site during the federal review.
 - Provide technical assistance and support to the Department after the federal review.

- General Consulting

In consultation with DCYF and EOHHS, PCG will:

 - Provide consultation for revenue opportunities around Title IV-E, Medicaid or other identified federal funding sources.
 - Provide consultation of federal legislation planning and/or implementation.

II. WORKPLANS AND FEES

PCG has provided the workplan with tasks and associated hours for each new scope below. If the scope of work varies from the work plans and above assumptions, or if additional hours are needed, PCG will work with EOHHS and DCYF to modify this agreement.

Title IV-E Residential Time Study, and Consulting Tasks related to the DCYF:

Task	Staff Hours
Residential Time Study	150
Title IV-E	1,152
General Consulting	260
Total Hours	1,562