Additional Information Regarding Vendors Performing Work in Replacement of State Employees

This document contains copies of purchase order contracts obtained by OMB by which a nongovernmental person or entity agrees with any department, commission, board, council, agency, or public corporation to provide services, valued at one hundred fifty thousand dollars ($150,000) or more, which are substantially similar to and in replacement of work normally performed by an employee of the department, commission, board, council, agency or public corporation. For additional supporting contract documents, you may submit a public records request to the Department of Administration in accordance with the Rhode Island Access to Public Records Act (“APRA”), R.I. Gen. Laws § 38-2-1 et seq. APRA forms, procedures and other information for the Department of Administration are available at http://www.admin.ri.gov/publicrecords/index.php.

Fiscal Year: FY20

Agency: Executive Office of Health and Human Services

Vendor Name: STELLARWARE CORPORATION

Total Amount Paid to Vendor for Services: $269,265.00

Summary of Services Rendered to Agency:

<table>
<thead>
<tr>
<th>Identifying Code</th>
<th>Service Type</th>
<th>Description</th>
<th>Amount</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>PO 3514856</td>
<td>Financial Services: Other</td>
<td></td>
<td>$269,265.00</td>
<td></td>
</tr>
</tbody>
</table>

Note: Some of the above payments may have been made under the terms of a master price agreement (MPA). MPAs are solicited as requests for proposals or requests for quotes and may have cap limits for pricing and cap limits for project cost. MPAs provide agencies with access to qualified vendors, expedited process, and opportunities for mini-bids. Such purchases are made directly under the MPA and do not require a separate and unique contract. All MPAs are public and can be viewed at http://www.purchasing.ri.gov/MPA/MPASearch.aspx.

Contents:

<table>
<thead>
<tr>
<th>Item Number</th>
<th>Document ID</th>
<th>Description</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Item 1</td>
<td>PO 3514856</td>
<td>Purchase Order contract</td>
<td></td>
</tr>
</tbody>
</table>
ITEM 1
STATE OF RHODE ISLAND
Department of Administration
Division of Purchases
One Capitol Hill
Providence, RI 02908-5860

Blanket Releases
3514856, 0

VE
EN
DO
OR

STELLARWARE CORPORATION
600 LONGWATER DR STE 202
NORWELL, MA 02061-1639
United States

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iptn
ot

EOHHS-EXECUTIVE OFFICE OF HEALTH AND HUMAN SERVICES
3 WEST ROAD
CRANSTON, RI 02920
United States

INVOICE TO

IMMEDIATE VENDOR ACTION REQUIRED:
Paperless Invoicing is now required. Vendors who do not currently invoice electronically must comply. Get Instructions at:

REGISTRATION REQUIREMENTS

IMMEDIATE VENDOR ACTION REQUIRED:
ALL vendors with an existing Purchase Order must be registered in OCEAN STATE PROCURES (OSP). Get Instructions at:
https://www.ridop.ri.gov/osp/osp-vendor-registration.php

This Purchase Order is issued pursuant to and in accordance with the terms and conditions of the solicitation and applicable federal, state, and local law, including the State of Rhode Island's General Conditions of Purchase which are incorporated herein by reference contain specific contract terms applicable to this Purchase Order. See: https://rules.sos.ri.gov/regulations/part/220-30-00-13

CHANGE TO PO #3514856 DATED 4/10/2020 - AGENCY DOCUMENT ID NUMBER EOHHS20028MRN091

INCREASE CONTROL VALUE:
ORIGINAL CONTROL VALUE: $787,500.00
INCREASE AMENDMENT #1: $262,500.00
REVISED CONTROL VALUE: $1,050,000.00

EXTEND EFFECTIVE TERMS:
FROM: 05/04/2017 - 03/31/2020
TO: 05/04/2017 - 03/31/2021

EXERCISING RENEWAL OPTION WITH ONE (1) OPTION TO RENEW REMAINING. INCREASE CONTROL VALUE AND EXTEND EFFECTIVE TERMS AS INDICATED ON THE ATTACHED AMENDMENT #1 DATED
4/10/2020. ADDED LINES 1.1 & 2.1

THE STATE OF RHODE ISLAND'S GENERAL CONDITIONS OF PURCHASE.
https://rules.sos.ri.gov/regulations/part/220-30-00-13

AGENCY CONTACT:
MICHELLE NICOTERO
401-462-6850

Reference Documents: 3514856 Amendment #1.pdf

**PO DESCRIPTION:** APA-17153 FY17-20 Transaction Cost - NTE $642,000.00 ($17,875.00 per month- based on 1,100 transactions)

<table>
<thead>
<tr>
<th>Line</th>
<th>Code</th>
<th>Description</th>
<th>Quantity</th>
<th>Unit</th>
<th>Unit Price (USD)</th>
<th>Amount (USD)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
<td>APA-17153 FY17-20 Transaction Cost - NTE $642,000.00 ($17,875.00 per month - based on 1,100 transactions)</td>
<td>30923.75</td>
<td>Each</td>
<td>1</td>
<td>30,923.75</td>
</tr>
<tr>
<td>2</td>
<td></td>
<td>APA-17153 FY17-20 License Fee - NTE $144,000.00 ($4,000.00 Monthly)</td>
<td>8000</td>
<td>Each</td>
<td>1</td>
<td>8,000.00</td>
</tr>
</tbody>
</table>

**INVOICE TO**
IMMEDIATE VENDOR ACTION REQUIRED:
PAPERLESS INVOICING IS NOW REQUIRED. VENDORS WHO DO NOT CURRENTLY INVOICE ELECTRONICALLY MUST COMPLY. GET INSTRUCTIONS AT:

**REGISTRATION REQUIREMENTS**
IMMEDIATE VENDOR ACTION REQUIRED:
ALL VENDORS WITH AN EXISTING PURCHASE ORDER MUST BE REGISTERED IN OCEAN STATE PROCURES (OSP). GET INSTRUCTIONS AT:
https://www.ridop.ri.gov/osp/osp-vendor-registration.php
State Of Rhode Island  
Department of Administration  
Division of Purchases  
One Capitol Hill  
Providence, RI 02908-5860

<table>
<thead>
<tr>
<th>V</th>
<th>E</th>
<th>N</th>
<th>D</th>
<th>O</th>
<th>R</th>
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<tbody>
<tr>
<td>STELLARWARE CORPORATION</td>
<td>600 LONGWATER DR STE 202</td>
<td>NORWELL, MA 02061-1639</td>
<td>United States</td>
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Purchase Order Number 3514856-5
Revision Number 0
Reference Contract Number
PO Date 26-AUG-2019
Approved PO Date 26-AUG-2019
Buyer -
- Autocreate, *

<table>
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<tr>
<th>S</th>
<th>H</th>
<th>I</th>
<th>P</th>
<th>T</th>
<th>O</th>
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<tbody>
<tr>
<td>EOHHS-EXECUTIVE OFFICE OF HEALTH AND HUMAN SERVICES</td>
<td>3 WEST ROAD</td>
<td>CRANSTON, RI 02920</td>
<td>United States</td>
<td></td>
<td></td>
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Type of Requisition
Requisition Number 1626821
Solicitation Number
Freight Paid
Payment Terms NET 30
Vendor Number 30506
Requester Name Nicotero, Michelle R
Work Telephone 401-462-6850

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CHANGE TO PO #3514856 DATED 4/10/2020 - AGENCY DOCUMENT ID NUMBER EOHHS20028MRN091

INCREASE CONTROL VALUE:
ORIGINAL CONTROL VALUE: $787,500.00
INCREASE AMENDMENT #1: $262,500.00
REVISED CONTROL VALUE: $1,050,000.00

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FROM: 05/04/2017 - 03/31/2020
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EXERCISING RENEWAL OPTION WITH ONE (1) OPTION TO RENEW REMAINING. INCREASE CONTROL VALUE AND EXTEND EFFECTIVE TERMS AS INDICATED ON THE ATTACHED AMENDMENT #1 DATED

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State of Rhode Island 3514856, 0

4/10/2020. ADDED LINES 1.1 & 2.1

THE STATE OF RHODE ISLAND’S GENERAL CONDITIONS OF PURCHASE.
https://rules.sos.ri.gov/regulations/part/220-30-00-13

AGENCY CONTACT:
MICHELLE NICOTERO
401-462-6850

Reference Documents: 3514856 Amendment #1.pdf

PO DESCRIPTION: APA-17153 FY17-20 Transaction Cost - NTE $642,000.00 ($17,875.00 per month- based on 1,100 transactions)

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<tr>
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<th>Quantity</th>
<th>Unit</th>
<th>Unit Price (USD)</th>
<th>Amount (USD)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>APA-17153 FY17-20 Transaction Cost - NTE $642,000.00 ($17,875.00 per month-based on 1,100 transactions)</td>
<td>16038.75 Each 1</td>
<td>16,038.75</td>
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<tr>
<td>2</td>
<td>APA-17153 FY17-20 License Fee - NTE $144,000.00 ($4,000.00 Monthly)</td>
<td>4000 Each 1</td>
<td>4,000.00</td>
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<td></td>
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</tr>
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</table>

Total: **20,038.75** (USD)

INVOICE TO
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Paperless Invoicing is now required. Vendors who do not currently invoice electronically must comply. Get Instructions at:

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STATE PURCHASING AGENT
Nancy R. McIntyre

Page 2 of 2
**State Of Rhode Island**  
**Department of Administration**  
**Division of Purchases**  
**One Capitol Hill**  
**Providence, RI 02908-5860**

### Blanket Releases

**Purchase Order Number:** 3514856-6  
**Revision Number:** 0  
**Reference Contract Number:**  
**PO Date:** 18-SEP-2019  
**Approved PO Date:** 18-SEP-2019  
**Buyer:** Autocreate, *  
**Type of Requisition:**  
**Requisition Number:** 1631004  
**Solicitation Number:**  
**Freight:** Paid  
**Payment Terms:** NET 30  
**Vendor Number:** 30506  
**Requester Name:** Nicotero, Michelle  
**Work Telephone:** 401-462-6850

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**INCREASE AMENDMENT #1:** $262,500.00  
**REVISED CONTROL VALUE:** $1,050,000.00

**EXTEND EFFECTIVE TERMS:**  
**FROM:** 05/04/2017 - 03/31/2020  
**TO:** 05/04/2017 - 03/31/2021

**EXERCISING RENEWAL OPTION WITH ONE (1) OPTION TO RENEW REMAINING. INCREASE CONTROL VALUE AND EXTEND EFFECTIVE TERMS AS INDICATED ON THE ATTACHED AMENDMENT #1 DATED**

### INVOICE TO

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AGENCY CONTACT:
MICHELLE NICOTERO
401-462-6850

Reference Documents: 3514856 Amendment #1.pdf

PO DESCRIPTION: APA-17153 FY17-20 Transaction Cost - NTE $642,000.00 ($17,875.00 per month- based on 1,100 transactions)

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<tr>
<td>1</td>
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<tr>
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<td>APA-17153 FY17-20 License Fee - NTE $144,000.00 ($4,000.00 Monthly)</td>
<td>4000</td>
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Total: 19,453.75 (USD)

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Division of Purchases  
One Capitol Hill  
Providence, RI 02908-5860

**Blanket Releases**

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<td>Buyer</td>
<td>Autocreate, *</td>
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**REGISTRATION REQUIREMENTS**

Immediate vendor action required:
All vendors with an existing Purchase Order must be registered in OCEAN STATE PROCURES(OSP). Get Instructions at: https://www.ridop.ri.gov/osp/osp-vendor-registration.php

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**INVOICE TO**

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**CHANGE TO PO #3514856 DATED 4/10/2020 - AGENCY DOCUMENT ID NUMBER EOHHS20028MRN091**

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**STATE PURCHASING AGENT**

[Nancy R. McIntyre]

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Page 1 of 2
THE STATE OF RHODE ISLAND'S GENERAL CONDITIONS OF PURCHASE.
https://rules.sos.ri.gov/regulations/part/220-30-00-13

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MICHELLE NICOTERO
401-462-6850

Reference Documents: 3514856 Amendment #1.pdf

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<td>40,000.00</td>
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Total: **190,848.75 (USD)**

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