

Rhode Island Unified Health Infrastructure Project (UHIP) Medicaid Eligibility and Enrollment (EE) Implementation Advanced Planning Document (IAPD)

OMB Approval Number: 0938-1268

Attachment I. FFY 22 Knowledge Services Breakdown

Sum of FFY 22 Budget				
Service Category	Title	Work Focus	10/1/2021 - 9/30/2022	Allocations
DHS - IT	IT Lead - DHS	<ul style="list-style-type: none"> •Oversight for the current IES deployment, including: EDM, Problem Management, Release Management, Testing, Enhancements, and Roadmap planning from a DHS perspective •Creating and implementing strategic technology plans to support DHS business •Responsibility to brief the Deputy Director and (periodically) the Director and DHS Senior Leadership Team on important technical updates that have business and/or political impact. •Recruiting and leading a team of technical, data and business analysts; IT Systems & Support and testing staff. •Responsibility for management of external contractors and consultants who perform both testing, staff augmentation and deliverables-based work •Ensuring (in coordination with DHS leadership and the RI Department of Administration) that DHS is fully compliant with Privacy and Security regulations •Technical support for Federal and State audits •Coordinate with Federal agencies who have oversight responsibilities for State-Based Benefits Determination Systems and ensure that both data requests and compliance mandates are met 	306,768	All Excluding Exchange/ M&O Duplicated Recipient Count
	Reporting Analyst	Responsibilities include technical leadership and oversight in the development of business/functional/technical design documents, generating, tracking, analyzing reporting deliverables, reconciliation of reporting files to ensure accurate data is transmitted to and from federal and state authorities. Responsible for assisting with reporting and information management (IM) Service Requests (SR) and BRR (system enhancements) prioritization and completion. Such duties include: review of SRs to determine ability for the State to complete internally, review of IM BRRs and provide recommendation for approval by Agency Lead for release prioritization. Responsible for attending theme management meetings when appropriate (e.g. LTSS meetings regarding Sherlock Report). Provides SQL, and Tableau expertise.	252,984	All Excluding Exchange
			258,960	All Excluding Exchange
			258,960	All Excluding Exchange
DHS - IT Total			1,077,672	
EPMO	EPMO	Enterprise PMO Lead responsible for directing, organizing and controlling the PMO related activities across IT, Finance and Operations in support of the Unified Health Infrastructure Project (UHIP) for the State of Rhode Island. This includes overseeing many aspects of the project including business case development, release planning and prioritization to ensure project objectives are met and project governance is maintained to defined standards. She recommends options to adjust project priorities to optimize resources and budgets and to manage project portfolio risk. In addition, Lori coordinates status updates, tracks priority risks and issues, defines requirements for project metrics and reporting and leads process improvement efforts. She reports directly to the overall UHIP Project Sponsor and facilitates the UHIP Executive Committee which is responsible for all key project decisions for the State. Lori also serves as one of the primary project leaders and is the main point-of-contact to the UHIP Project Sponsor, the Vendor and the Executive Committee while also directly managing the day-to-day activities of the Sr. Project Managers and the Quality Control Analyst.	392,040	DDI Integrated Solution/M&O Duplicated Recipient Count
	PM - EPMO	Senior Project Manager responsible for the ongoing management of the DHS Themes (i.e. Medicaid, SNAP, CCRU, CCAP, RIW) as well as Interfaces. Phil coordinates directly with the State agencies (business and IT) as well as vendors across a variety of activities including business case development, requirements definition, defect prioritization and solutioning and issue management. In addition, he assists in leading governance activities across the project to ensure key deliverables and milestones are met in accordance to defined standards and best practices.	201,600	DDI Integrated Solution/M&O Duplicated Recipient Count
	PM - EPMO	Senior Project Manager responsible for the ongoing management of the EOHHS Themes including Medicaid, RiteShare, MPP, MMIS and LTSS. Marisa coordinates directly with the State agencies (business and IT) as well as vendors across a variety of activities including business case development, requirements definition, defect prioritization and solutioning and issue management. In addition, she assists in leading governance activities across the project to ensure key deliverables and milestones are met in accordance to defined standards and best practices.	201,600	DDI Integrated Solution/M&O Duplicated Recipient Count
	Sr. BA	Quality Control Analyst responsible for performing quality control checks on behalf of the State to ensure that critical performance standards and KPIs are consistently met. She performs timely QC audits of key system deliverables (i.e. Client Notices, Benefits Eligibility Determinations) to ensure they meet acceptable standards as defined by the business. She identifies potential system failures by reviewing 200+ samples per month and conducting research into policies and system documentation. She works directly with the business and IT to review findings and gain consensus on whether QC failures are valid and then assists in prioritizing defects to improve or sustain the pass rates for each KPI.	154,675	M&O Duplicated Recipient Count
EPMO Total			949,915	
IT Management	IT Program Director	The IT Program Director has responsibility for all IT related aspects of the Unified Health Infrastructure Project (UHIP) and the RI Bridges application (RIB). This includes overseeing the RI Bridges systems integration vendor, leading the State IT team that maintains and operates RI Bridges, serving as the primary point of contact to HSRI, DHS, and Medicaid agency Directors. The IT Program Director reports directly the State Chief of IT for Applications who reports to the State CIO.	388,080	DDI Integrated Solution/M&O Duplicated Recipient Count

	UHIP Data Review Board Technology Lead	The UHIP Data Review Board (DRB) Technology Lead has responsibility for review and approval of all data updates being applied to the RI Bridges application (RIB) database. This includes working closely with the RI Bridges systems integration vendor, as well serving as the primary point of contact to HSRI, DHS, and Medicaid agency functional leads. The UHIP DRB Technology Lead reports directly to the IT Program Director.	268,224	M&O Duplicated Recipient Count
	Sr. Business Analyst	The Business Analyst helps determine business goals and success measures for each enhancement, and document current end-to-end process steps and flows. The BA identifies design decisions requiring Executive input, develops scenarios and use cases, and document requirements in BRRs and attach relevant documents and workflows. The BA also assists in the prioritization of requirements and facilitates the review and approval of Business Requirement Document (BRD) and Functional Design Document (FDD) changes.	215,040	M&O Duplicated Recipient Count
	UHIP Enterprise Architect	Provide architecture oversight of UHIP across the enterprise including application, data, security, infrastructure, interfaces, batch, and services. Participates in Architecture Review Board (ARB) and reviews major release BRRs. Evaluate ROM hours when provided for various technical activities. Participate in governance meetings requiring architecture support and oversight. Provide Technical Operations oversight of UHIP, such as participate on the Technical Change Control Board (TCCB). Interface with State EA to provide UHIP architecture technical knowledge and support.	278,400	M&O Duplicated Recipient Count
	Sr. System Security Manager	The Information Security manager supports and evaluates the information system security framework and recommends improvements to assure protection of system data and compliance with state and federal regulations and policies. The IS Manager performs security testing and scanning, determines validity of defects, and does an assessment of security risk from defects. The IS Manager also works closely with the development team to recommend improvements to processes that result in more secure coding practices and fewer defects released into production, develops information security metrics to monitor overall program quality, efficiency, and executive level status, and supports evaluation and implementation of MARS-E framework, Publication 1075 and NIST 800-53 security controls.	253,440	M&O Duplicated Recipient Count
	UHIP Testing Manager	Overall owner for all RI Bridges system (RIB) testing and quality assurance activities including oversight of systems integration testing (SIT), ownership of user acceptance testing (UAT), oversight of all testing vendors, and oversight/ownership of all testing related sub-processes State team owner of SIT (executed by systems integration vendor). Responsible for coordinating approval of "SIT exit" once criteria are met. Owner for UAT planning including scope distribution, testing group assignment (agencies and vendors), test suite development for proper test coverage, test data planning, test environment planning, and resource planning.	286,896	DDI Integrated Solution/M&O Duplicated Recipient Count
	Contract Manager		324,000	DDI Integrated Solution/M&O Duplicated Recipient Count
IT Management Total			2,014,080	
Grand Total			4,041,667	