

Pending Applications Summary

Regular (non-expedited) Applications (should include unprocessed applications)

Days Pending

	Total 30 days or fewer	Total 31 - 60	Subtotal 31-60 days Dept Responsibility	Total 61- 90	Subtotal 61 - 90 Dept Responsibility	Total 91 - 120	Subtotal 91 - 120 Dept Responsibility	Total 120+	Subtotal 120+ Dept Responsibility	Total over 30 days	Subtotal over 30 days Dept Responsibility
6/26/2017	732	101	34	11	7	8	5	21	17	141	63
7/3/2017	658	97	41	13	9	4	3	30	27	144	80
7/10/2017	521	104	48	16	10	5	2	33	29	158	89
7/17/2017	347	102	41	19	11	3	1	29	27	153	80
7/24/2017	232	126	48	21	14	4	2	21	18	172	82
7/31/2017	190	76	30	10	8	4	3	20	19	110	60
8/7/2017	174	53	22	12	11	4	3	18	17	87	53
8/14/2017	193	37	17	15	12	5	3	16	15	73	47
8/21/2017	183	37	22	13	11	7	4	19	17	76	54
8/28/2017	179	54	34	14	9	3	3	20	16	91	62
9/4/2017	150	43	22	17	6	5	3	22	15	87	46
9/11/2017	187	50	29	15	4	7	4	20	15	92	52

Potentially Expedited Applications

Days Pending

	Total 7 days or fewer	Total 8-30	Subtotal 8-30 Dept Responsibility	Total 31 - 60	Subtotal 31-60 days Dept Responsibility	Total 61- 90	Subtotal 61 - 90 Dept Responsibility	Total 91 - 120	Subtotal 91 - 120 Dept Responsibility	Total 120+	Subtotal 120+ Dept Responsibility	Total over 7 days	Subtotal over 7 days Dept Responsibility
6/26/2017	90	198	61	54	17	10	5	2	1	12	9	276	93
7/3/2017	43	165	46	39	14	5	3	2	1	9	7	220	71
7/10/2017	16	130	36	42	18	8	6	0	0	7	7	187	67
7/17/2017	47	81	25	48	23	7	7	2	1	9	9	147	65
7/24/2017	17	73	23	52	20	6	5	3	3	9	8	143	59
7/31/2017	20	51	18	30	16	6	3	3	3	6	6	96	46
8/7/2017	27	46	13	24	14	6	4	2	2	7	7	85	40
8/14/2017	39	47	17	26	19	3	3	3	2	7	7	86	48
8/21/2017	17	55	17	17	8	9	8	4	3	7	7	92	43
8/28/2017	22	36	16	15	6	8	6	1	1	9	8	69	37
9/4/2017	15	46	21	29	15	6	3	3	3	7	7	91	49
9/11/2017	18	42	15	35	19	6	2	1	1	8	8	92	45

Recertifications

The purpose of this report is to identify recertification forms that were submitted within timeframes requiring State action.

The report will further identify which recert forms require State action (red) and which require client action (green).

Data for all months should be current as of the date that the report is run.

Changes over time in red categories will reflect the State's progress in addressing backlogged documents that require State action.

Application Summary

The purpose of this report is to identify trends over time in pending applications.

Only information for the current week will be added/updated. However, this weekly data should reflect all pending applications.

As a new week's data is populated, the previous weeks' data will remain as a historical record.

The Application Summary Report should include unprocessed cases.

As indicated by the separate charts in the Application Summary report, potentially expedited applications should be reported separately.

Interim Report

The purpose of this report is to identify interim reports that were submitted but not acted upon by DHS.

Data for all months should be current as of the date that the report is run.

Case Documents

The purpose of the report is to identify trends in unprocessed verifications/change documents.

Report should include **all** unprocessed SNAP verifications and change documents, regardless of whether the associated case is active or inactive.

Only information for current week will be updated. The previous weeks' data will remain as a historical record.

DHS must also generate a list of the specific documents comprising the weekly report.

Unidentified Docs

The purpose of the report is to account for all documents that have not been linked to a specific case.

DHS should also identify the count and percentage of different types of documents comprising this report.

Total Department Responsibility 1598

Closed Recerts: Recertification Form Submitted On or Prior to Federal Due Date and Case Never Reopened																			
Benefit End Month	Unprocessed recertification form	Recert app registered, but no evidence of any action taken on recertification app	Interview Scheduled for future (appointment is later than the report date)	No Interview Completed and No Interview Scheduled	Interview scheduled in past, no interview completed, no NDMI Sent	Interview completed and mandatory unverified verifications existed, NO RDOC issued	Unprocessed documents (scanned docs other than recert forms) in case record	Awaiting Supervisor Approval	Interview completed, RDOC issued, no unprocessed documents	NOMI issued, no interview completed	Scanned after recer review due	Awaiting Supervisor Approval with no interview scheduled/complete	Others	Total Dept Responsibility	Total Client Responsibility	Total All (Dept + Sec Bw + Client)	Description/Comments		
Total All Months	248	20	0	8	0	0	0	0	0	3	13	0	12	370	5	358			
Sep-2016	186		5	0	0	0	0	0	0	0	2	3	0	196	0	196			
Oct-2016	4	4	0	0	0	0	0	0	0	0	1	0	0	9	0	9			
Nov-2016	11	7	0	2	0	0	0	0	0	0	0	0	0	20	0	20			
Dec-2016	6	2	0	0	0	0	0	0	0	0	0	0	0	8	0	8			
Jan-2017	3	5	0	0	0	0	0	0	0	0	1	0	0	9	0	9			
Feb-2017	5	26	0	1	0	0	0	0	0	0	3	0	8	43	0	43			
Mar-2017	6	9	0	0	1	0	0	0	0	0	0	0	0	16	0	16			
Apr-2017	5	13	0	0	0	0	0	0	0	1	2	0	3	23	1	24			
May-2017	6	11	0	0	0	0	0	0	0	1	2	0	1	20	1	21			
Jun-2017	3	3	0	2	0	0	0	1	0	1	1	1	0	13	3	12			
Jul-2017	5	5	0	2	0	0	0	1	0	2	1	1	0	15	2	17			
Aug-2017	4	3	0	4	1	0	0	1	0	3	0	0	0	13	3	16			

Closed Recerts: Form Submitted After Federal Due Date But Within 30 Days of End Cert, and Case Never Reopened																			
Benefit End Month	Unprocessed recertification form	Recert app registered, but no evidence of any action taken on recertification app	Interview Scheduled for future (appointment is later than the report date)	No Interview Completed and No Interview Scheduled	Interview scheduled in past, no interview completed, no NDMI Sent	Interview completed and mandatory unverified verifications existed, NO RDOC issued	Unprocessed documents (scanned docs other than recert forms) in case record	Awaiting Supervisor Approval	Interview completed, RDOC issued, no unprocessed documents	NOMI issued, no interview completed	Scanned after recer review due	Awaiting Supervisor Approval with no interview scheduled/complete	Others	Total Dept Responsibility	Total Client Responsibility	Total All (Dept + Sec Bw + Client)	Description/Comments		
Total All Months	107	338	0	18	1	0	0	0	10	3	550	0	60	1228	13	1183			
Sep-2016	31	0	0	7	1	0	0	0	3	1	12	0	3	54	4	58			
Oct-2016	3	0	0	0	0	0	0	0	0	0	0	0	0	3	0	3			
Nov-2016	18	38	0	0	0	0	0	0	1	61	1	2	2	120	3	121			
Dec-2016	20	105	0	1	0	0	0	2	2	0	38	0	3	169	2	171			
Jan-2017	14	66	0	1	0	0	0	1	2	0	60	1	4	147	2	149			
Feb-2017	9	48	0	1	0	0	0	0	2	0	55	1	3	117	2	119			
Mar-2017	14	16	0	3	0	0	0	1	0	0	86	0	9	129	0	129			
Apr-2017	14	43	0	1	0	0	0	0	1	90	0	28	1	176	1	177			
May-2017	18	66	0	0	0	0	0	0	1	84	0	34	0	202	1	203			
Jun-2017	11	15	0	2	0	0	0	0	0	25	0	0	0	53	0	53			
Jul-2017	15	2	0	2	0	0	0	0	0	39	0	0	0	58	0	58			
Aug-2017	21	9	1	3	1	0	0	1	3	0	28	0	0	63	3	64			

Closed cases for failure to submit interim report, report form submitted within actionable timeframe, case never reopened.

Baseline Overdue Unprocessed Interim Reports

Benefit End Month	Closed cases for failure to submit interim report, case never reopened, interim report submitted prior to closing	Comments:
Total All	10,348	
Aug-17	1481	
Jul-17	1,387	
Jun-2017	1,718	
May-2017	1,059	
Apr-2017	1,548	
Mar-17	1,399	
Feb-17	1,358	
Jan-17	159	
Dec-2016	170	
Nov-2016	4	
Oct-2016	9	
Sep-2016	56	

Unprocessed SNAP Verifications and Change Documents	Description/Comments
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Baseline Overdue Unprocessed Verifications/Change Documents equals total over 10 days.

Days Pending - Case Maintenance								This table displays counts of unprocessed (Available/Reviewed) scanned documents received by
	10 days or fewer	11 - 30	31 - 60	61 - 90	91 - 120	120+	Total over 10 days	
6/26/2017	3,731	8,345	13,458	8,452	5,191	8,651	44,097	
7/3/2017	3,907	6,745	8,060	8,819	10,213	16,373	50,210	
7/10/2017	3,285	8,013	7,229	8,327	10,055	18,191	51,815	
7/17/2017	4,938	8,705	6,770	7,425	9,457	19,998	52,355	
7/24/2017	5,466	7,907	8,502	7,254	8,531	22,196	54,390	
7/31/2017	5,013	9,054	9,538	6,838	7,363	23,673	56,466	
8/7/2017	4,818	10,748	9,855	6,431	7,118	25,020	59,172	
8/14/2017	4,679	10,950	12,271	6,081	6,323	26,230	61,855	
8/21/2017	3,692	10,747	12,366	7,500	6,140	27,581	64,334	
8/28/2017	4,406	8,914	14,299	7,580	5,841	28,297	64,931	
9/4/2017	3,299	9,407	14,589	8,487	5,747	28,705	66,935	
9/11/2017	3,253	8,839	13,858	10,939	5,470	28,956	68,062	

Days Pending - Documents Pertaining to Recertifications								This table displays counts of unprocessed (Available/Reviewed) scanned documents received by
	10 days or fewer	11 - 30	31 - 60	61 - 90	91 - 120	120+	Total over 10 days	
6/26/2017	948	2998	5917	4485	2121	2878	18,399	
7/3/2017	1803	2738	1715	3379	5579	7600	21,011	
7/10/2017	1146	3066	1405	3220	4880	8535	21,106	
7/17/2017	2813	2789	1414	2597	4222	9748	20,770	
7/24/2017	2912	3127	1733	1874	3419	11387	21,540	
7/31/2017	2165	4342	2042	1438	2878	12370	23,070	
8/7/2017	1785	4945	2184	1288	2758	12636	23,811	
8/14/2017	1604	4199	3142	1132	2332	13187	23,992	
8/21/2017	1867	3564	3490	1451	1564	14309	24,378	
8/28/2017	2293	3182	3579	1565	1209	14828	24,363	
9/4/2017	1840	3982	3591	1781	1132	14998	25,484	
9/11/2017	1896	3947	2903	2611	971	14853	25,285	

Days Pending - Documents Pertaining to Initial Applications (non-recerts)								This table displays counts of unprocessed (Available/Reviewed) scanned documents received by
	10 days or fewer	11 - 30	31 - 60	61 - 90	91 - 120	120+	Total over 10 days	
6/26/2017	41	74	136	37	10	18	275	
7/3/2017	305	425	104	109	58	34	730	
7/10/2017	160	297	117	62	109	39	624	
7/17/2017	143	203	126	61	108	47	545	

7/24/2017	135	127	150	69	115	57	518
7/31/2017	165	148	97	68	95	76	484
8/7/2017	100	145	83	63	54	129	474
8/14/2017	97	112	92	35	46	116	401
8/21/2017	98	94	101	43	33	129	400
8/28/2017	104	73	107	40	31	134	385
9/4/2017	73	131	88	49	26	141	435
9/11/2017	98	122	59	50	26	127	384

List of Different Types of Documents Comprising Above Chart (to be updated with each week's data)

Unprocessed Unidentified Documents								Description/Comments
Baseline Overdue Unprocessed Unidentified Documents equals total over 10 days.								
	10 days or fewer	11 - 30	31 - 60	61 - 90	91 - 120	120+	Total over 10 days	This table displays counts of unprocessed (Available/Reviewed)
6/26/2017	43	86	156	852	171	206	1,471	
7/3/2017	44	166	159	131	182	1151	1,789	
7/10/2017	37	142	192	125	135	1228	1,822	
7/17/2017	45	116	165	176	120	1260	1,837	
7/24/2017	41	91	210	167	118	1289	1,875	
7/31/2017	49	78	218	151	126	1322	1,895	
8/8/2017	58	88	189	176	122	1351	1,926	
8/14/2017	36	102	161	200	120	1370	1,953	
8/21/2017	38	101	128	200	159	1387	1,975	
8/28/2017	39	98	135	202	144	1423	2,002	
9/4/2017	39	89	142	185	147	1434	1,997	
9/11/2017	94	96	127	150	166	1452	1,991	

List of Different Types of Documents Comprising Above Chart (to be updated with each week's data)

See next tab

CASE_DOCUMENT	TASK_DESCRIPTION	New Count	% of Total New Count
Case_Maintenance	Activities of Daily Living	100.00%	0.00%
Case_Maintenance	American Indian card I-872	800.00%	0.01%
Case_Maintenance	American Indian Verification	4200.00%	0.04%
Case_Maintenance	Appeals Supporting Document	11400.00%	0.11%
Case_Maintenance	Appeals/Request for Hearing	94000.00%	0.93%
Case_Maintenance	Asset Verification	320100.00%	3.17%
Case_Maintenance	Authorization to Release Information	2600.00%	0.03%
Case_Maintenance	Authorization/Invoice	100.00%	0.00%
Case_Maintenance	Authorized Representative Request	100.00%	0.00%
Case_Maintenance	Bank or financial institution statement	39900.00%	0.40%
Case_Maintenance	Bankruptcy Notice	300.00%	0.00%
Case_Maintenance	Benefit award letter	10300.00%	0.10%
Case_Maintenance	Benefit Notice	800.00%	0.01%
Case_Maintenance	Birth Certificate	330700.00%	3.28%
Case_Maintenance	Book Keeping Records	100.00%	0.00%
Case_Maintenance	Certificate of Naturalization	1200.00%	0.01%
Case_Maintenance	Change Report Form	380400.00%	3.77%
Case_Maintenance	Checkstubs or Earnings Statement	6200.00%	0.06%
Case_Maintenance	Child Care Document	15400.00%	0.15%
Case_Maintenance	Child Care Provider Verification	200.00%	0.00%
Case_Maintenance	Child Custody Order	400.00%	0.00%
Case_Maintenance	Child Support Document	29000.00%	0.29%
Case_Maintenance	Child support paternity records	1000.00%	0.01%
Case_Maintenance	Citizenship/Immigration Document	203600.00%	2.02%
Case_Maintenance	Confirmation Papers	3200.00%	0.03%
Case_Maintenance	Copayment verification	200.00%	0.00%
Case_Maintenance	Copy of receipt	600.00%	0.01%
Case_Maintenance	Court Documents	700.00%	0.01%
Case_Maintenance	Court order	800.00%	0.01%
Case_Maintenance	Court record or other legal document	400.00%	0.00%
Case_Maintenance	Court records or other legal document	200.00%	0.00%
Case_Maintenance	Current bill/receipt/money order/cancelled check	2400.00%	0.02%
Case_Maintenance	Current lease or rental agreement	400.00%	0.00%
Case_Maintenance	Current statement from bank or financial institution	100.00%	0.00%
Case_Maintenance	Death Certificate	500.00%	0.00%
Case_Maintenance	Death/Funeral Document	17000.00%	0.17%
Case_Maintenance	Disability/Medical Document	225600.00%	2.24%
Case_Maintenance	Discontinue/Withdrawal Request	9300.00%	0.09%
Case_Maintenance	Disqualification Consent Agreement	700.00%	0.01%
Case_Maintenance	Divorce Decree	200.00%	0.00%
Case_Maintenance	Doctor of Medicine (MD/DO) - Written statement	200.00%	0.00%
Case_Maintenance	Doctorate Degree Seen	100.00%	0.00%
Case_Maintenance	Driver's License	272100.00%	2.70%
Case_Maintenance	Education Document	22700.00%	0.23%
Case_Maintenance	Employer statement	2800.00%	0.03%
Case_Maintenance	Employer statement showing dates of employment	1200.00%	0.01%
Case_Maintenance	Employment Authorization Card (I-688B)	1700.00%	0.02%
Case_Maintenance	Employment Letter	2700.00%	0.03%
Case_Maintenance	Expense (Medical/Housing/etc.)	995300.00%	9.87%
Case_Maintenance	Food Replacement Affidavit	2800.00%	0.03%
Case_Maintenance	Fuel Bills	2900.00%	0.03%
Case_Maintenance	Funeral Home Statement	500.00%	0.00%
Case_Maintenance	GPA Burial	400.00%	0.00%
Case_Maintenance	Guardian/Conservator Court Appointment Letter	100.00%	0.00%
Case_Maintenance	Health Insurance Card	11800.00%	0.12%
Case_Maintenance	Health insurance premium notice	600.00%	0.01%
Case_Maintenance	Health Insurance Verification	166600.00%	1.65%
Case_Maintenance	Hearing Decision and Order	100.00%	0.00%
Case_Maintenance	Home Insurance Bill	500.00%	0.00%
Case_Maintenance	Home owners insurance records	200.00%	0.00%
Case_Maintenance	Hospital Birth Records	100.00%	0.00%
Case_Maintenance	Hospital or public health record	100.00%	0.00%
Case_Maintenance	Housing Catastrophic Documents	700.00%	0.01%
Case_Maintenance	I-151 Alien Registration Receipt Card	3900.00%	0.04%
Case_Maintenance	I-551 stamp in a foreign passport or on USCIS Form I-94	200.00%	0.00%
Case_Maintenance	Identity Verification	127100.00%	1.26%
Case_Maintenance	Immigration Document (Government Issued)	800.00%	0.01%
Case_Maintenance	Incarceration Verification	8000.00%	0.08%
Case_Maintenance	Income tax records with receipts	200.00%	0.00%
Case_Maintenance	Income Tax Returns	400.00%	0.00%
Case_Maintenance	Income/Employment Document	881200.00%	8.74%

Case_Maintenance	Initial Asset Assessment Notice	100.00%	0.00%
Case_Maintenance	Insurance company statement	2900.00%	0.03%
Case_Maintenance	Insurance record showing US birth at least 5 years old	100.00%	0.00%
Case_Maintenance	Landlord statement	2000.00%	0.02%
Case_Maintenance	Lease	26600.00%	0.26%
Case_Maintenance	Legal birth certificate	100.00%	0.00%
Case_Maintenance	Legal/Court Document	42800.00%	0.42%
Case_Maintenance	Letter from Landlord	2900.00%	0.03%
Case_Maintenance	Letter from Person who you pay room and board	3700.00%	0.04%
Case_Maintenance	Letter or document from person/agency making payment	5300.00%	0.05%
Case_Maintenance	Life Insurance Benefit Statement	700.00%	0.01%
Case_Maintenance	Life Insurance Policy	900.00%	0.01%
Case_Maintenance	Life Insurance Verification	200.00%	0.00%
Case_Maintenance	Loan contract	700.00%	0.01%
Case_Maintenance	MA63-Physician Examination Report	300.00%	0.00%
Case_Maintenance	Marriage License	200.00%	0.00%
Case_Maintenance	MART	42600.00%	0.42%
Case_Maintenance	Medical Appointment Confirmation Notice	200.00%	0.00%
Case_Maintenance	Medical bill or receipt	15000.00%	0.15%
Case_Maintenance	Medical Documents	15700.00%	0.16%
Case_Maintenance	Medical Exam Report	1600.00%	0.02%
Case_Maintenance	Medical Needs	1200.00%	0.01%
Case_Maintenance	Medical Packet	100.00%	0.00%
Case_Maintenance	Medical Services Authorization Notice	300.00%	0.00%
Case_Maintenance	Medical-Social Questionnaire	100.00%	0.00%
Case_Maintenance	Mid-Certification Contact Notice	233400.00%	2.31%
Case_Maintenance	Military Document	2700.00%	0.03%
Case_Maintenance	Military Documents	200.00%	0.00%
Case_Maintenance	Mortgage Books/Records	400.00%	0.00%
Case_Maintenance	Mortgage Breakdown Proof	200.00%	0.00%
Case_Maintenance	Mortgage Company or Lender statement	1700.00%	0.02%
Case_Maintenance	Mortgage Papers	1400.00%	0.01%
Case_Maintenance	Naturalization Papers N-550/N-570	400.00%	0.00%
Case_Maintenance	Non-Heating Utility Bills	700.00%	0.01%
Case_Maintenance	Notice of Balance Due	100.00%	0.00%
Case_Maintenance	Ob-gyn Clinical Nurse Specialist (NS) - Written statement	100.00%	0.00%
Case_Maintenance	Ob-gyn Nurse Practitioner (NP) - Written Statement	100.00%	0.00%
Case_Maintenance	Other	251900.00%	2.50%
Case_Maintenance	Other Asset verification	500.00%	0.00%
Case_Maintenance	Other Date of Birth Verification	400.00%	0.00%
Case_Maintenance	Other documentation showing SSN	300.00%	0.00%
Case_Maintenance	Other Expense verification	3000.00%	0.03%
Case_Maintenance	Other ID which provides a name and address	300.00%	0.00%
Case_Maintenance	Other Identity Document	4100.00%	0.04%
Case_Maintenance	Other Immigration Document	200.00%	0.00%
Case_Maintenance	Other Incarceration Verification	100.00%	0.00%
Case_Maintenance	Other Income verification	11500.00%	0.11%
Case_Maintenance	Other Medical Insurance Document	300.00%	0.00%
Case_Maintenance	Other Non-Financial verification	400.00%	0.00%
Case_Maintenance	Other Release of Information	400.00%	0.00%
Case_Maintenance	Other Shelter verification	4700.00%	0.05%
Case_Maintenance	Other unspecified document	12500.00%	0.12%
Case_Maintenance	Other unspecified written statement	9500.00%	0.09%
Case_Maintenance	Other Vital Packet verification	300.00%	0.00%
Case_Maintenance	Out of State Benefit Status	10800.00%	0.11%
Case_Maintenance	Pay Stub	649000.00%	6.43%
Case_Maintenance	Permanent Resident Alien Declaration	2400.00%	0.02%
Case_Maintenance	Physician's statement of disability	200.00%	0.00%
Case_Maintenance	Policy Decision	600.00%	0.01%
Case_Maintenance	Proof of Child Care Income	100.00%	0.00%
Case_Maintenance	Property Tax records	1000.00%	0.01%
Case_Maintenance	Property Unit Proof	17600.00%	0.17%
Case_Maintenance	Provider statement of expense	200.00%	0.00%
Case_Maintenance	Psychiatric/Psychological Examination Report	100.00%	0.00%
Case_Maintenance	Recertification/Renewal (DHS-1010)	200.00%	0.00%
Case_Maintenance	Registered Nurse (RN) - Written Statement	100.00%	0.00%
Case_Maintenance	Release document showing release date	400.00%	0.00%
Case_Maintenance	Rent receipt showing amount,address,landlord,renter	17700.00%	0.18%
Case_Maintenance	Rent/mortgage receipt	24500.00%	0.24%
Case_Maintenance	Repay Agreement	300.00%	0.00%
Case_Maintenance	Residency Verification	461900.00%	4.58%
Case_Maintenance	Returned Mail	79100.00%	0.78%

Case_Maintenance	RSDI Award Letter if DOB included	200.00%	0.00%
Case_Maintenance	School photo ID	100.00%	0.00%
Case_Maintenance	School Statement	900.00%	0.01%
Case_Maintenance	School Transcript	300.00%	0.00%
Case_Maintenance	SDA/SSI Referral Checklist	1400.00%	0.01%
Case_Maintenance	Self-Employment Income and Expense Statement	200.00%	0.00%
Case_Maintenance	Sewer and Water Bills	1600.00%	0.02%
Case_Maintenance	Social Case Work Document	152800.00%	1.51%
Case_Maintenance	Social Security Card	325900.00%	3.23%
Case_Maintenance	Social Security Records	16200.00%	0.16%
Case_Maintenance	Social Summary	4600.00%	0.05%
Case_Maintenance	Social Summary Update	1100.00%	0.01%
Case_Maintenance	Social Work Document	100.00%	0.00%
Case_Maintenance	SSI receipt based on disability/blindness	1800.00%	0.02%
Case_Maintenance	State Issued Driver's License	200.00%	0.00%
Case_Maintenance	State Issued Photo ID	1100.00%	0.01%
Case_Maintenance	Statement of value from issuer/holder/plan administrator (minus early withdrawal penalty)	100.00%	0.00%
Case_Maintenance	Stock certificate	100.00%	0.00%
Case_Maintenance	Tax Return	1800.00%	0.02%
Case_Maintenance	Telephone Bills document	2000.00%	0.02%
Case_Maintenance	Trust/Annuity Evaluation	200.00%	0.00%
Case_Maintenance	U.S. Citizen ID Card I-197/I-179	300.00%	0.00%
Case_Maintenance	U.S. Passport	1800.00%	0.02%
Case_Maintenance	Unearned Income Notice (Application)	200.00%	0.00%
Case_Maintenance	Unearned Income Notice (Redetermination)	200.00%	0.00%
Case_Maintenance	Utility Bill	403200.00%	4.00%
Case_Maintenance	VA 100% disability statement	200.00%	0.00%
Case_Maintenance	Vehicle Documents	3700.00%	0.04%
Case_Maintenance	Verification Checklist	400.00%	0.00%
Case_Maintenance	Verification of Application or Appeal for SSI/RSDI	200.00%	0.00%
Case_Maintenance	Verification of Employment	1200.00%	0.01%
Case_Maintenance	Verification of Imprisonment	100.00%	0.00%
Case_Maintenance	Verification of Social Security Income	8900.00%	0.09%
Case_Maintenance	Verification of VA Payments	100.00%	0.00%
Case_Maintenance	Verification of Wages	600.00%	0.01%
Case_Maintenance	Waiver Enrollment Form	100.00%	0.00%
Case_Maintenance	Work Schedule	900.00%	0.01%
Case_Maintenance	Worker Documentation Record	500.00%	0.00%
Initial_Application	American Indian Verification	300.00%	0.00%
Initial_Application	Appeals/Request for Hearing	100.00%	0.00%
Initial_Application	Asset Verification	1000.00%	0.01%
Initial_Application	Birth Certificate	3700.00%	0.04%
Initial_Application	Change Report Form	1100.00%	0.01%
Initial_Application	Child Support Document	200.00%	0.00%
Initial_Application	Citizenship/Immigration Document	2100.00%	0.02%
Initial_Application	Disability/Medical Document	1000.00%	0.01%
Initial_Application	Driver's License	2700.00%	0.03%
Initial_Application	Education Document	100.00%	0.00%
Initial_Application	Expense (Medical/Housing/etc.)	5500.00%	0.05%
Initial_Application	Health Insurance Verification	600.00%	0.01%
Initial_Application	I-151 Alien Registration Receipt Card	100.00%	0.00%
Initial_Application	Identity Verification	900.00%	0.01%
Initial_Application	Immigration Document (Government Issued)	100.00%	0.00%
Initial_Application	Income/Employment Document	6400.00%	0.06%
Initial_Application	Interim Report (DHS-1046)	3300.00%	0.03%
Initial_Application	Legal/Court Document	200.00%	0.00%
Initial_Application	Medical bill or receipt	100.00%	0.00%
Initial_Application	Other	2000.00%	0.02%
Initial_Application	Other Income verification	100.00%	0.00%
Initial_Application	Out of State Benefit Status	600.00%	0.01%
Initial_Application	Pay Stub	3600.00%	0.04%
Initial_Application	Permanent Resident Alien Declaration	100.00%	0.00%
Initial_Application	Recertification/Renewal (DHS-1010)	600.00%	0.01%
Initial_Application	Rent/mortgage receipt	100.00%	0.00%
Initial_Application	Residency Verification	3200.00%	0.03%
Initial_Application	Returned Mail	100.00%	0.00%
Initial_Application	Social Case Work Document	800.00%	0.01%
Initial_Application	Social Security Card	4200.00%	0.04%
Initial_Application	Utility Bill	3300.00%	0.03%
Recertification	American Indian Verification	600.00%	0.01%
Recertification	Appeals Supporting Document	6400.00%	0.06%

Recertification	Appeals/Request for Hearing	8800.00%	0.09%
Recertification	Asset Verification	84000.00%	0.83%
Recertification	Authorization to Release Information	600.00%	0.01%
Recertification	Authorization/Invoice	100.00%	0.00%
Recertification	Bank or financial institution statement	7700.00%	0.08%
Recertification	Benefit award letter	3700.00%	0.04%
Recertification	Benefit Notice	500.00%	0.00%
Recertification	Birth Certificate	91200.00%	0.90%
Recertification	Certificate of Naturalization	1400.00%	0.01%
Recertification	Change Report Form	80100.00%	0.79%
Recertification	Checkstubs or Earnings Statement	3300.00%	0.03%
Recertification	Child Care Document	7800.00%	0.08%
Recertification	Child Care Need Verification	200.00%	0.00%
Recertification	Child Custody Order	300.00%	0.00%
Recertification	Child Support Document	14900.00%	0.15%
Recertification	Child support paternity records	300.00%	0.00%
Recertification	Child welfare records	100.00%	0.00%
Recertification	Citizenship/Immigration Document	56600.00%	0.56%
Recertification	Claim of Good Cause - Child Support	100.00%	0.00%
Recertification	Confirmation Papers	1200.00%	0.01%
Recertification	Copy of receipt	100.00%	0.00%
Recertification	Court Documents	500.00%	0.00%
Recertification	Court order	300.00%	0.00%
Recertification	Court record or other legal document	300.00%	0.00%
Recertification	Current bill/receipt/money order/cancelled check	600.00%	0.01%
Recertification	Current lease or rental agreement	600.00%	0.01%
Recertification	Day care provider statement	300.00%	0.00%
Recertification	Death Certificate	100.00%	0.00%
Recertification	Death/Funeral Document	3000.00%	0.03%
Recertification	Disability/Medical Document	43900.00%	0.44%
Recertification	Discontinue/Withdrawal Request	1300.00%	0.01%
Recertification	Driver's License	68400.00%	0.68%
Recertification	Education Document	13600.00%	0.13%
Recertification	Employer statement	1500.00%	0.01%
Recertification	Employer statement showing dates of employment	1000.00%	0.01%
Recertification	Employment Authorization Card (I-688B)	2300.00%	0.02%
Recertification	Employment Letter	1300.00%	0.01%
Recertification	Expense (Medical/Housing/etc.)	462200.00%	4.58%
Recertification	Food Replacement Affidavit	900.00%	0.01%
Recertification	Fuel Bills	1000.00%	0.01%
Recertification	Health Insurance Card	1000.00%	0.01%
Recertification	Health insurance premium notice	200.00%	0.00%
Recertification	Health Insurance Verification	37500.00%	0.37%
Recertification	Home owners insurance records	100.00%	0.00%
Recertification	I-151 Alien Registration Receipt Card	2800.00%	0.03%
Recertification	I-551 stamp in a foreign passport or on USCIS Form I-94	100.00%	0.00%
Recertification	Identity Verification	37300.00%	0.37%
Recertification	Immigration Document (Government Issued)	200.00%	0.00%
Recertification	Incarceration Verification	1900.00%	0.02%
Recertification	Income tax records with receipts	200.00%	0.00%
Recertification	Income Tax Returns	100.00%	0.00%
Recertification	Income/Employment Document	356500.00%	3.53%
Recertification	Insurance company statement	600.00%	0.01%
Recertification	Landlord statement	1100.00%	0.01%
Recertification	Lease	7500.00%	0.07%
Recertification	Legal/Court Document	12700.00%	0.13%
Recertification	Letter from Landlord	600.00%	0.01%
Recertification	Letter from Person who you pay room and board	2100.00%	0.02%
Recertification	Letter or document from person/agency making payment	1800.00%	0.02%
Recertification	Life Insurance Policy	200.00%	0.00%
Recertification	Life Insurance Verification	200.00%	0.00%
Recertification	Loan contract	200.00%	0.00%
Recertification	Marriage License	100.00%	0.00%
Recertification	MART	5500.00%	0.05%
Recertification	Medical bill or receipt	2400.00%	0.02%
Recertification	Medical Documents	2400.00%	0.02%
Recertification	Medical Exam Report	200.00%	0.00%
Recertification	Medical Needs	200.00%	0.00%
Recertification	Mid-Certification Contact Notice	12700.00%	0.13%
Recertification	Military Document	1000.00%	0.01%
Recertification	Mortgage Books/Records	300.00%	0.00%
Recertification	Mortgage Breakdown Proof	200.00%	0.00%

Recertification	Mortgage Company or Lender statement	1000.00%	0.01%
Recertification	Mortgage Papers	400.00%	0.00%
Recertification	Naturalization Papers N-550/N-570	100.00%	0.00%
Recertification	Non-Heating Utility Bills	300.00%	0.00%
Recertification	Other	75900.00%	0.75%
Recertification	Other Asset verification	400.00%	0.00%
Recertification	Other Expense verification	2600.00%	0.03%
Recertification	Other Hearing Request	100.00%	0.00%
Recertification	Other ID which provides a name and address	400.00%	0.00%
Recertification	Other Identity Document	2300.00%	0.02%
Recertification	Other Immigration Document	100.00%	0.00%
Recertification	Other Income verification	6300.00%	0.06%
Recertification	Other Medical Insurance Document	100.00%	0.00%
Recertification	Other Release of Information	100.00%	0.00%
Recertification	Other Shelter verification	1300.00%	0.01%
Recertification	Other unspecified document	4100.00%	0.04%
Recertification	Other unspecified written statement	4600.00%	0.05%
Recertification	Other Vital Packet verification	200.00%	0.00%
Recertification	Out of State Benefit Status	800.00%	0.01%
Recertification	Pay Stub	354200.00%	3.51%
Recertification	Permanent Resident Alien Declaration	1800.00%	0.02%
Recertification	Physician Records	100.00%	0.00%
Recertification	Proof of Other Document	1400.00%	0.01%
Recertification	Property Tax records	100.00%	0.00%
Recertification	Property Unit Proof	5300.00%	0.05%
Recertification	Psychiatric/Psychological Examination Report	100.00%	0.00%
Recertification	Release document showing release date	100.00%	0.00%
Recertification	Rent receipt showing amount,address,landlord,renter	6200.00%	0.06%
Recertification	Rent/mortgage receipt	12700.00%	0.13%
Recertification	Repay Agreement	100.00%	0.00%
Recertification	Residency Verification	212200.00%	2.10%
Recertification	Returned Mail	156300.00%	1.55%
Recertification	School Statement	1000.00%	0.01%
Recertification	SDA/SSI Referral Checklist	100.00%	0.00%
Recertification	Self Service Additional income	500.00%	0.00%
Recertification	Self Service Dependency care expense	100.00%	0.00%
Recertification	Self Service Disability	400.00%	0.00%
Recertification	Self Service Education	300.00%	0.00%
Recertification	Self Service Employment Income	900.00%	0.01%
Recertification	Self Service Household Information	100.00%	0.00%
Recertification	Self Service Liquid Asset	200.00%	0.00%
Recertification	Self Service Medical bill expense	200.00%	0.00%
Recertification	Self Service Medicare expense	100.00%	0.00%
Recertification	Self Service Person Address	100.00%	0.00%
Recertification	Self Service Person Details	100.00%	0.00%
Recertification	Self Service Room and Board Expense	100.00%	0.00%
Recertification	Self Service Shelter expense	800.00%	0.01%
Recertification	Self Service Utility expense	400.00%	0.00%
Recertification	Self Service Vehicle Asset	100.00%	0.00%
Recertification	Self-Employment Income and Expense Statement	100.00%	0.00%
Recertification	Sewer and Water Bills	400.00%	0.00%
Recertification	Shelter Verification	300.00%	0.00%
Recertification	Social Case Work Document	14600.00%	0.14%
Recertification	Social Security Card	108100.00%	1.07%
Recertification	Social Security Records	3300.00%	0.03%
Recertification	Social Summary	900.00%	0.01%
Recertification	Social Summary Update	500.00%	0.00%
Recertification	SSI receipt based on disability/blindness	500.00%	0.00%
Recertification	State Issued Driver's License	100.00%	0.00%
Recertification	State Issued Photo ID	400.00%	0.00%
Recertification	Statement from utility provider	300.00%	0.00%
Recertification	Tax Return	1600.00%	0.02%
Recertification	Telephone Bills document	300.00%	0.00%
Recertification	TMA Earned Income Report	100.00%	0.00%
Recertification	U.S. Citizen ID Card I-197/I-179	100.00%	0.00%
Recertification	U.S. Passport	1600.00%	0.02%
Recertification	Utility Bill	260500.00%	2.58%
Recertification	VA 100% disability statement	100.00%	0.00%
Recertification	Vehicle Documents	1800.00%	0.02%
Recertification	Verification Checklist	100.00%	0.00%
Recertification	Verification of Employment	1100.00%	0.01%
Recertification	Verification of Imprisonment	100.00%	0.00%

Recertification	Verification of Social Security Income	2100.00%	0.02%
Recertification	Verification of VA Payments	100.00%	0.00%
Recertification	Verification of Wages	300.00%	0.00%
Recertification	Work Schedule	300.00%	0.00%
Recertification	Worker Documentation Record	600.00%	0.01%
Unidentified	Appeals Supporting Document	200.00%	0.00%
Unidentified	Application (DHS-2 or other)	52100.00%	0.52%
Unidentified	Asset Verification	25200.00%	0.25%
Unidentified	Authorization to Release Information	300.00%	0.00%
Unidentified	Authorization/Invoice	100.00%	0.00%
Unidentified	Bank or financial institution statement	700.00%	0.01%
Unidentified	Benefit award letter	200.00%	0.00%
Unidentified	Benefit Notice	200.00%	0.00%
Unidentified	Birth Certificate	33800.00%	0.34%
Unidentified	Birth record/affidavit from tribal official - person at least 50% American Indian	100.00%	0.00%
Unidentified	CCAP Provider Attendance Sheet	6800.00%	0.07%
Unidentified	Certificate of Naturalization	100.00%	0.00%
Unidentified	Change Report Form	1700.00%	0.02%
Unidentified	Checkstubs or Earnings Statement	900.00%	0.01%
Unidentified	Child Care Document	300.00%	0.00%
Unidentified	Child Care Provider Application	200.00%	0.00%
Unidentified	Child Support Document	200.00%	0.00%
Unidentified	Citizenship/Immigration Document	2000.00%	0.02%
Unidentified	Collateral contact	200.00%	0.00%
Unidentified	Copy of receipt	100.00%	0.00%
Unidentified	Court record or other legal document	100.00%	0.00%
Unidentified	Death/Funeral Document	400.00%	0.00%
Unidentified	Department and Client Error Information and Repay Agreement	100.00%	0.00%
Unidentified	Disability/Medical Document	3300.00%	0.03%
Unidentified	Discontinue/Withdrawal Request	100.00%	0.00%
Unidentified	Doctor of Medicine (MD/DO) - Written statement	100.00%	0.00%
Unidentified	Driver's License	3200.00%	0.03%
Unidentified	Employer statement	100.00%	0.00%
Unidentified	Employer statement showing dates of employment	100.00%	0.00%
Unidentified	Employment Letter	100.00%	0.00%
Unidentified	Expense (Medical/Housing/etc.)	4900.00%	0.05%
Unidentified	Food Replacement Affidavit	100.00%	0.00%
Unidentified	Fuel Bills	100.00%	0.00%
Unidentified	Funeral Home Statement	200.00%	0.00%
Unidentified	Health Insurance Card	200.00%	0.00%
Unidentified	Health Insurance Verification	800.00%	0.01%
Unidentified	HIX Single Streamlined Application	100.00%	0.00%
Unidentified	Housing Catastrophic Documents	100.00%	0.00%
Unidentified	I-151 Alien Registration Receipt Card	300.00%	0.00%
Unidentified	I-551 stamp in a foreign passport or on USCIS Form I-94	100.00%	0.00%
Unidentified	I-766 U.S. Citizenship and Immigration Services (USCIS) issues Employment Authorization Documents.	100.00%	0.00%
Unidentified	Identity Verification	1700.00%	0.02%
Unidentified	Incarceration Verification	100.00%	0.00%
Unidentified	Income/Employment Document	6700.00%	0.07%
Unidentified	Interim Report (DHS-1046)	3900.00%	0.04%
Unidentified	Lease	100.00%	0.00%
Unidentified	Legal/Court Document	900.00%	0.01%
Unidentified	Letter from Landlord	100.00%	0.00%
Unidentified	Letter or document from person/agency making payment	200.00%	0.00%
Unidentified	MART	200.00%	0.00%
Unidentified	Medical bill or receipt	100.00%	0.00%
Unidentified	Medical Documents	1000.00%	0.01%
Unidentified	Mid-Certification Contact Notice	500.00%	0.00%
Unidentified	Notice of Balance Due	200.00%	0.00%
Unidentified	Other	4200.00%	0.04%
Unidentified	Other Expense verification	100.00%	0.00%
Unidentified	Other Income verification	300.00%	0.00%
Unidentified	Other Provider documentation	100.00%	0.00%
Unidentified	Other Release of Information	100.00%	0.00%
Unidentified	Other Vital Packet verification	100.00%	0.00%
Unidentified	Out of State Benefit Status	200.00%	0.00%
Unidentified	Pay Stub	7400.00%	0.07%
Unidentified	Recertification/Renewal (DHS-1010)	8500.00%	0.08%
Unidentified	Redetermination Form	100.00%	0.00%
Unidentified	Refugee Reporting	100.00%	0.00%

Unidentified	Rent receipt showing amount,address,landlord,renter	300.00%	0.00%
Unidentified	Rent/mortgage receipt	300.00%	0.00%
Unidentified	Report/certificate of birth abroad of US citizen (DS-1350, FS-240, or FS-545)	100.00%	0.00%
Unidentified	Residency Verification	2200.00%	0.02%
Unidentified	Returned Mail	4400.00%	0.04%
Unidentified	Self Service Additional income	2500.00%	0.02%
Unidentified	Self Service Authorized representative info	300.00%	0.00%
Unidentified	Self Service Dependency care expense	700.00%	0.01%
Unidentified	Self Service Disability	1200.00%	0.01%
Unidentified	Self Service Education	1800.00%	0.02%
Unidentified	Self Service Employment Income	5600.00%	0.06%
Unidentified	Self Service Household Information	500.00%	0.00%
Unidentified	Self Service Insteady income	100.00%	0.00%
Unidentified	Self Service Insurance asset	100.00%	0.00%
Unidentified	Self Service KB Application	400.00%	0.00%
Unidentified	Self Service Liquid Asset	1000.00%	0.01%
Unidentified	Self Service LTSS Application	800.00%	0.01%
Unidentified	Self Service Medical bill expense	300.00%	0.00%
Unidentified	Self Service Medicare expense	100.00%	0.00%
Unidentified	Self Service Person Address	700.00%	0.01%
Unidentified	Self Service Person Details	100.00%	0.00%
Unidentified	Self Service Pregnant	200.00%	0.00%
Unidentified	Self Service Real property asset	100.00%	0.00%
Unidentified	Self Service Room and Board Expense	600.00%	0.01%
Unidentified	Self Service Self employment income	200.00%	0.00%
Unidentified	Self Service Shelter expense	4500.00%	0.04%
Unidentified	Self Service Special Circumstances	100.00%	0.00%
Unidentified	Self Service Utility expense	2700.00%	0.03%
Unidentified	Self Service Vehicle Asset	500.00%	0.00%
Unidentified	Social Case Work Document	1000.00%	0.01%
Unidentified	Social Security Card	5300.00%	0.05%
Unidentified	State Issued Driver's License	100.00%	0.00%
Unidentified	State Issued Photo ID	300.00%	0.00%
Unidentified	Statement from utility provider	100.00%	0.00%
Unidentified	U.S. Citizen ID Card I-197/I-179	100.00%	0.00%
Unidentified	Utility Bill	3600.00%	0.04%
Unidentified	Vehicle Documents	200.00%	0.00%
Unidentified	Verification of Application or Appeal for SSI/RSDI	100.00%	0.00%
Unidentified	Verification of Social Security Income	100.00%	0.00%
Unidentified	Waiver Enrollment Form	100.00%	0.00%